BREEZ PROCESS MAP

Eligibility check and discussion

Month 1

Marketing and referral generation Ongoing

Enterprises will submit an initial enquiry. This EOI will include date, current gas and electric tariff (kWhr), an example bill and details of their tenure.

The BREEZ Phase II
Delivery Team will check
the enterprise
application. The team will
verify the applicant's
enterprise/charitable
status and postcode
boundary/location.

01

Energy review

Month 1



4

Enterprise to obtain required number of detailed quotes and job description.
All quotations and propositions must complete costeffectiveness calculations and:

- product data sheets
- warranties
- H&S considerations
- EEM appraisals and system performance overviews
- Selected contractor accreditations





From the outset of the scheme, digital and physical marketing will be used to generate leads amongst local enterprises. enterprises will apply to BREEZ on an ongoing basis.

Initial enquiry

Month 0

The BREEZ Phase II will conduct an initial discussion with the client enterprise. The enterprise will be contacted by the team, who will advise eligibility and conduct an initial discussion via phone or Teams.

02

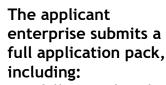
The BREEZ Phase II
Delivery Team
conducts an energy
review of premises.
During this site visit,
the team will obtain
compliance evidence
and in agreement
with the enterprise
the review makes
recommendation
EEMs which the client
enterprise can
consider.



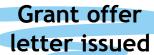
Client enterprise job quotes

Month 1





- A fully completed application form
- 2 years of accounts
- Proof of tenure
- VAT status
- any outstanding requirements



Month 2



The enterprise now instructs their selected contractor to install agreed EEMs at approved price and timescale.

Grant payment

DreeSunderland
City Council

Month 4



Review of

quotation pack

and proposition

Month 2

The BREEZ Phase II Delivery Team carry out an initial review of the proposition provided by the client enterprise.

This will analyse cost effectiveness of the EEMs proposed, payback rate and cost per tCO2 saved. The team will also follow up with any queries and ensure compliance before inviting them to formally apply for a grant.



Enterprise grant application

Month 2

Upon receipt of a full and compliant application pack which has been verified by the BREEZ Phase II Grant Award Panel, a formal grant offer letter is issued, in line with VAT status. All grant offers will be subject to a 90-day grant withdrawal condition, unless an extension period is preagreed.



Enterprise installs EEMs

Month 3

Enterprise advises that EEMs have been installed to their satisfaction and that the works have been paid for in full. The enterprise submits a final invoice and digital evidence of a BACS payment made to their contractor. The team then complete a Form 1 submission for a grant payment and the process is complete.