

NOMINATION FOR INCLUSION ON THE LIST OF ASSETS OF COMMUNITY VALUE IN SUNDERLAND

Localism Act 2011: Community Right to Bid

You will need to complete this application form if you wish to nominate an Asset of Community Value for listing. The responses to the questions in your application will enable the Council to reach a decision about your nomination. In the event that the information you supply is insufficient to make a decision, your application will be rejected.

Nomination of an Asset

You will be required to include in your nomination form information which explains and supports the reason why you consider the land is of community value. The reason why you consider the land is of value must comply with the regulations set out in the Assets of Community Value (England) Regulations 2012.

Successful nominations will result in the asset being included in the published Register of Assets of Community Value (the List), the Asset will be removed from the list after 5 years (if not already removed).

Definition of Assets of Community Value

Section 88 of the Localism Act states that the asset will be considered to be one of community value if:

- a) Its actual current use furthers the social wellbeing and interests of the local community, or a use in the recent past has done so (recent past is considered to be 5 years)
- b) that use is not an ancillary one; and
- c) for land in current community use it is realistic to think that there will continue to be a use which furthers social wellbeing and interests, or for land that has been in community use in the recent past, it is realistic to think that there will be community use within the next five years and
- d) it does not fall within one of the exemptions.

For office use only:

Reference No:
Date Received:

Part 1: About Your Organisation

Name of Organisation :

Address:

Postcode:

Main Contact for this application:

Name:

Position in organisation:

Address:

Postcode :

Daytime telephone no:

Email address:

Type of organisation:

Please provide details to help clarify your eligibility as an organisation to nominate the asset. Eligibility Criteria for organisations are defined in Regulation 5 of the Assets of Community Value Regulations 2012.

Please attach evidence of your organisation's status such as Constitution, Articles of Association or other where applicable.

If your organisation is an unincorporated community group you will need to provide details including names and addresses of a minimum of 21 people who are eligible under the Localism Act to apply for nomination. Eligible people are those listed on the electoral roll for Sunderland City Council or a neighbouring authority.

Description	Put a cross against all those that apply	Registration number of charity and/or company (if applicable)
Neighbourhood forum		
Parish Council		
Charity		
Community interest company		
Unincorporated body		
Company limited by guarantee		
Industrial and provident society		

Distribution of surplus funds (certain types of organisation only)

If your organisation is an unincorporated body, a company limited by guarantee, or an industrial and provident society, in order to have a local connection you will need to show that any surplus funds are not distributed to members, but are applied for the benefit of the local area (i.e. within the administrative area of Sunderland or a neighbouring Local Authority). If relevant, please confirm that this is the case, and specifically which area this applies to.

Local connection

In addition, your organisation must have a local connection, which means that its activities are wholly or partly concerned with the administrative area of Sunderland City Council or a neighbouring local authority. Please explain what your organisation's local connection is.

For the definition of a "Local Connection", see Regulation 4 of the Assets of Community Value Regulations 2012.

Part 2 : About Your Nomination

In accordance with Regulation 6 of the Assets of Community Value Regulations 2012 the nominator must provide:

- A description of the nominated land including its proposed boundaries (please provide a plan showing the boundary).
- The names of current occupants of the land
- The names and current or last known addresses of all those holding a freehold or leasehold estate in the land

Asset Address

Name of Asset:

Address:

Post Code :

Property Description

Please give a full description of the property including the extent of its boundaries. A plan, drawing or sketch map with boundaries clearly marked should be attached where possible.

Owners and others with an interest in the building or land

	Name(s)	Address(es)
Name and last known address of the owner of the property.		
Names of all current occupants of the land		

<p>Names and current or last known addresses of all those owning the freehold or leasehold interest in the land*.</p> <p><i>* Please provide details of any leasehold interest where possible including the length and start date of the lease.</i></p>		
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Part 3: Reasons for Nomination

Please note any information entered in Part 3 may be copied and passed onto the owner(s) of the asset you are nominating; the rest of your nomination will not be shared with the owner.

Please provide information and evidence where appropriate which helps to clarify the use. The definition as provided in section 88 of the Localism Act 2011 limits assets that may be listed to those that enhance the social wellbeing and social interests of the local community.

If the current use of the asset is not being used as the reason(s) for nomination please provide details and evidence of how it is being used

Why do you consider the land or building to be of Community Value?

How could the building or land be acquired and used in future?

If it is listed as an asset of community value, any organisation eligible as defined in Regulation 5 of the Assets of Community Value Regulations 2012 will get the opportunity to bid for it if it comes up for sale. Please set out how you think such a group could fund the purchase of the building or land, and how they could run it for the benefit of the community.

Part 4 : Checklist and Signature

Checklist of attachments

Please confirm that you have included the following:

- A site plan showing the property and its boundaries
- A copy of the organisations constitution (where applicable)
- The names and addresses of 21 members of the organisation who are eligible to vote within Sunderland City Council or a neighbouring Authority (where applicable)
- A copy of the Companies memorandum and Articles of association (where applicable)

Signature

By signing your name you are confirming that the contents of this form are correct, to the best of your knowledge.

Signature

Name:

Date:

Please return completed form to:

**Head of Property
Sunderland City Council
City Hall
Plater Way
Sunderland
SR1 3AA**

Or by email to:

ACV@sunderland.gov.uk