Foreward

ASBESTOS SURVEY REPORT FOR WHITBURN VILLAGE PRIMARY SCHOOL, CLEADON LANE, WHITBURN, SUNDERLAND, TYNE AND WEAR, SR6 7NS

I have enclosed for your information and retention the most recent asbestos survey (Management) which applies to the property stated above. The purpose of the survey is to identify as far as possible, the materials containing asbestos fibres in your property.

The attached report is divided in sections so as to give as much information as possible, a basic reference section for use by premises managers and a more detailed report for use by contractors on site etc.

Plan of the Building and Sample Locations

This contains a plan of the building and identifies where asbestos samples have been taken from.

Photographs of Areas Sampled

This section contains photographs of all the areas where samples were taken. These photographs can be used when carrying out the periodic inspections to see if there has been any change or deterioration in its condition.

Survey Information

This section contains the survey information as printed from the central database held at Land and Property. It describes the type of asbestos present, its location, condition etc. Contractors should be shown this section along with the others when they are shown the register prior to starting any work.

Priority Risk Assessments

This section contains assessments which have been created using information from the survey and information on your property. This assessment helps to determine how often periodic checks on any asbestos need to be carried out by your Samo.

5 Simple Steps to Asbestos Management

This section details procedures for managing asbestos in your property. It gives guidance on the register, the inspections, any planned work and what to do when contractors arrive on site.

Commonly asked Questions

This section covers questions most commonly asked and can be referred to as/when the need arises.

The building has been surveyed as comprehensively as possible, all potentially fibrous materials have been examined and where necessary analysed by

competent UKAS accredited analysts and the findings of both recorded in the report.

This report is an important document and must be referred to before any building works are carried out. The report must be kept with your handbook and the checklists completed on a regular basis. You will be reminded when your specific checklists are due for submission.

Information for Employees Working in Premises where Asbestos Containing Materials Exist.

Asbestos is made up of fibrous materials, which are flexible, mechanically strong and resistant to stretching, heat and chemicals. As a consequence asbestos has been used extensively in buildings. Examples of asbestos containing materials found in buildings include exterior asbestos cement cladding; gutters and pipes; fireproof sprays on structural steel joists; insulation boards in service ducts and wall partitions; ceiling and floor tiles and pipe and boiler lagging.

Asbestos containing products can produce very small fibrous dust particles, which can not be seen by the naked eye. It is only when these fibres become airborne, due to damage, deterioration, disturbance etc, that there is a risk to health.

If asbestos is maintained in good condition and is not disturbed or damaged it does not pose a health risk.

The authority has a management system for ensuring that you are not exposed to asbestos containing materials that are in poor condition and may pose a health risk. This system is based on sound principals laid down by legislation and associated codes of practice and guidance.

It is not appropriate simply to remove all asbestos containing materials in buildings. Asbestos materials that are sound, undamaged and not releasing dust should be left alone. Any disturbance to such materials, however carefully controlled, will release fibres and be counter-productive.

Within the building you occupy, your department has nominated a Site Asbestos Monitoring Officer (SAMO). This individual is responsible for inspecting the asbestos containing materials to ensure they are not in a dangerous condition. Should you have any concerns about suspect materials within your premises you should contact the SAMO.

Restrictions on use, distribution and publication of the report

We accept no responsibility or liability for the consequences of this document being used for purpose other than for which it was commissioned.

To the extent that the document is based on the information available at the time of writing, Sunderland City Council accepts no liability for any consequences should this report be used for any other purpose

If you require any further information regarding the report or its application please contact Caroline Bage, Asbestos Manager on Tel: 07557 938966.

Yours sincerely,

Paul Davies Assistant Director of Assurance and Property Services





Control of Asbestos Regulations 2012

Asbestos Register for

Whitburn Village Primary School, Cleadon Lane, Whitburn, Sunderland, Tyne and Wear, SR6 7NS



UPRN: - J282858

TF Ref:

Location of register:-

Premises Manager / Samo: - Tenant

Date: 24 June 2025

Contact Numbers List: -

Caroline Bage Asbestos Manager – 07557 938966

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Plan of Building and Samples Location

Item No.	Sample Ref.	Area Sampled	Location Name	Inspection Frequency
1	OQ002218	Wall - behind plasterboard, radiator and plastic , sampled in ceiling void	Ground Floor G/003 Hallway/passageway	Low Risk – Check every 6 months
2	As OQ002218	Column Cladding - suspected behind wooden cladding	Ground Floor G/003 Hallway/passageway	Low Risk – Check every 6 months
3	As OQ002218	Wall - covered in wallpaper	Ground Floor G/004 Office - Headteacher	Low Risk – Check every 6 months
4	OQ002219	Wall - all walls, including over door	Ground Floor G/005 Cupboard - Electrical	Very Low Risk – Check every 12 months
5	OQ002220	Floor - former tile adhesive	Ground Floor G/005 Cupboard - Electrical	Very Low Risk – Check every 12 months
6	As OQ002219	Wall - all walls, protected by plywood	Ground Floor G/006 Cupboard - Store	Very Low Risk – Check every 12 months
7	As OQ002219	Wall - all walls, protected by plywood	Ground Floor G/007 Cupboard - Store	Very Low Risk – Check every 12 months
8	As OQ002219	Wall - behind plastic cladding	Ground Floor G/009 Hallway/passageway	Low Risk – Check every 6 months
9	OQ002221	Ceiling - remnants from hallway ceiling	Ground Floor G/010 Dining Hall/area	Low Risk – Check every 6 months
10	OQ002222	Wall - beneath plastic cladding	Ground Floor G/010 Dining Hall/area	Low Risk – Check every 6 months
11	As OQ002222	Wall - beneath plastic cladding	Ground Floor G/011 Main Hall	Low Risk – Check every 6 months
12	OQ002223	Wall - behind plastic cladding, visible at alarm sensor	Ground Floor G/012 Hallway/passageway	Low Risk – Check every 6 months
13	As OQ002220	Floor - former tile adhesive, beneath carpet	Ground Floor G/013 Classroom - Year 5	Very Low Risk – Check every 12 months
14	As OQ002223	Wall - behind plastic cladding and suspected behind window infill panels	Ground Floor G/013 Classroom - Year 5	Low Risk – Check every 6 months
15	OQ002224	Electrical Services	Ground Floor G/013 Classroom - Year 5	No Risk
16	As OQ002223	Wall - all walls, protected by plywood	Ground Floor G/014 Cupboard - Store	Very Low Risk – Check every 12 months
17	As OQ002223	Wall - all walls, beneath plastic cladding	Ground Floor G/015 Hallway/passageway /cloakroom	Low Risk – Check every 6 months
18	As OQ002223	Wall - all walls, protected by plywood	Ground Floor G/016 Cupboard - Store - Year 5 Classroom	Very Low Risk – Check every 12 months

19	As	Floor - former tile	Ground Floor G/017	Very Low Risk –
	OQ002220	adhesive, beneath	Classroom - Year 4	Check every 12
		carpet		months
20	As	Wall - behind plastic	Ground Floor G/017	Low Risk – Check
	OQ002223	cladding and	Classroom - Year 4	every 6 months
		suspected behind		
		window infill panels		
21	As	Wall - all walls,	Ground Floor G/018	Low Risk – Check
	OQ002223	beneath plastic	Toilet(s)	every 6 months
		cladding		
22	As	Wall - all walls,	Ground Floor G/019	Low Risk – Check
	OQ002223	beneath plastic	Toilet(s)	every 6 months
		cladding		
23	As	Wall - all walls,	Ground Floor G/020	Very Low Risk –
	OQ002219	protected by	Cupboard - Store	Check every 12
		plywood		months
24	As	Wall - all walls,	Ground Floor G/022	Low Risk – Check
	OQ002223	beneath plastic	Toilet(s)	every 6 months
		cladding		
25	OQ002225	Floor - former tile	Ground Floor G/023	Very Low Risk –
		adhesive, beneath	Classroom - Breakfast	Check every 12
		carpet		months
26	As	Wall - behind plastic	Ground Floor G/023	Low Risk – Check
	OQ002223	cladding and	Classroom - Breakfast	every 6 months
		suspected behind		crony connectance
		window infill panels		
27	As	Wall - all walls,	Ground Floor G/024	Very Low Risk –
	OQ002219	protected by	Cupboard - Store	Check every 12
		plywood		months
28	OQ002226	Wall - behind plastic	Ground Floor G/025	Low Risk – Check
		cladding	Hallway/passageway	every 6 months
29	As	Wall - behind plastic	Ground Floor G/026	Low Risk – Check
	OQ002226	cladding	Hallway/passageway	every 6 months
30	As	Floor - former tile	Ground Floor G/027	Very Low Risk –
	OQ002225	adhesive, beneath	Classroom - Year 3	Check every 12
		carpet		months
31	As	Wall - behind plastic	Ground Floor G/027	Low Risk – Check
	OQ002226	cladding and	Classroom - Year 3	every 6 months
		suspected behind		,
		window infill panels		
32	As	Wall - all walls,	Ground Floor G/028	Very Low Risk –
	OQ002226	protected by	Cupboard - Store -	Check every 12
	_	plywood	Year 3 Classroom	months
33	As	Wall - all walls,	Ground Floor G/029	Low Risk – Check
	OQ002226	beneath plastic and	Hallway/passageway	every 6 months
		wood	/cloakroom	
		cladding		
34	As	Wall - all walls,	Ground Floor G/030	Low Risk – Check
-	OQ002226	beneath plastic	Hallway/passageway	every 6 months
		cladding		
35	As	Floor - former tile	Ground Floor G/031	Very Low Risk –
	OQ002225	adhesive, beneath	Classroom - Year 2	Check every 12
		carpet		months
36	As	Wall - behind plastic	Ground Floor G/031	Low Risk – Check
	OQ002226	cladding and	Classroom - Year 2	every 6 months
		suspected behind		erery e monuto
		window infill panels		
1	1			1

37	OQ002229	Floor - Tile -	Ground Floor G/031	Very Low Risk –
51	0002223	remnants to door	Classroom - Year 2	Check every 12
		frame		months
38	As	Wall - all walls,	Ground Floor G/032	Very Low Risk –
	OQ002226	protected by	Cupboard - Store -	Check every 12
		plywood	Year 2 Classroom	months
39	As	Floor - Tile -	Ground Floor G/032	Very Low Risk –
	OQ002229	remnants to door	Cupboard - Store -	Check every 12
		frame	Year 2 Classroom	months
40	As	Floor - former tile	Ground Floor G/032	Very Low Risk –
	OQ002225	adhesive, beneath	Cupboard - Store -	Check every 12
		carpet	Year 2 Classroom	months
41	OQ002230	Floor - Tile - grey	Ground Floor G/038	No Risk
		5,	Cupboard - Store	
42	OQ002231	Heater - Casing	Ground Floor G/038	No Risk
		5	Cupboard - Store	
43	OQ002232	Floor - Nosing to	Ground Floor G/040	No Risk
		stairs	Classroom - Nursery	
44	As	Floor - Tile - grey	Ground Floor G/043	No Risk
	OQ002230		Cupboard - Store	
45	OQ002233	Floor - Tile - beige	Ground Floor G/044	No Risk
		l v	Kitchen	
46	As	Floor - Tile - beige	Ground Floor G/046	No Risk
	OQ002233		Toilet(s) - Staff	
47	OQ002234	Pipework Gasket(s)	Ground Floor G/050	Removed Jan 2025
			Boiler Room	
48	OQ002235	Floor - Tile	Ground Floor G/050	No Risk
			Boiler Room	
49	As	Floor - Tile	Ground Floor G/051	No Risk
	OQ002235		Switch Room	
50	OQ002236	Floor - Tile - off white	Ground Floor G/052	No Risk
			Toilet(s) - Female	
51	As	Floor - Tile - off white	Ground Floor G/053	No Risk
	OQ002236		Hallway/passageway	
52	As	Floor - Tile	Ground Floor G/055	No Risk
	OQ002235		Cupboard - Cleaners	
53	As	Floor - Tile - off white	Ground Floor G/057	No Risk
	OQ002236		Toilet(s) - Male	
54	As	Floor - Tile - off white	Ground Floor G/058	No Risk
	OQ002236		Hallway/passageway	
55	As	Floor - Tile	Ground Floor G/062	No Risk
	OQ002235		Medical/First Aid	
			Room	
56	OQ002237	Floor - Tile - grey	Ground Floor G/063	No Risk
			Store Room	
57	As	Floor - Tile - grey	Ground Floor G/064	No Risk
	OQ002237		Store Room	
58	As	Wall - all walls,	Ground Floor G/065	Low Risk – Check
	OQ002226	beneath plastic	Toilet(s)	every 6 months
		cladding		
59	As	Wall - all walls,	Ground Floor G/066	Low Risk – Check
	OQ002226	beneath plastic	Toilet(s)	every 6 months
	00000000	cladding	Oreund Flags 0/007	Ne Dielr
60	OQ002239	Under Sink Mat -	Ground Floor G/067	No Risk
64	00000044	painted application	Kitchen	No Diel
61	OQ002241	Beam Cladding -	Ground Floor G/067	No Risk

Sampled at pre- existing damageKitchen62OQ002240Wall - behind plastic claddingGround Floor G/069 Toilet(s)Low Risk - Che every 6 months63OQ002242Wall - behind plastic claddingGround Floor G/070 Hallway/passagewayLow Risk - Che every 6 months64As OQ002242Wall - behind plastic claddingGround Floor G/071 Hallway/passagewayLow Risk - Che every 6 months65As OQ002242Wall - all walls, beneath plastic and wood claddingGround Floor G/072 Hallway/passageway (cloakroomLow Risk - Che every 6 months66As OQ002242Wall - all walls, beneath plastic claddingGround Floor G/073 Toilet(s)Low Risk - Che every 6 months67As OQ002242Wall - all walls, beneath plastic claddingGround Floor G/073 Toilet(s)Low Risk - Che every 6 months68As OQ002242Wall - all walls, beneath plastic claddingGround Floor G/074 Toilet(s)Low Risk - Che every 6 months69As OQ002242Floor - former tile adhesive, beneath carpetGround Floor G/076 Hallway/passagewayLow Risk - Che every 6 months70AsWall - behind plastic claddingGround Floor G/076 Low Risk - Che claddingCheck every 12 months	s eck s eck s eck s eck s eck
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67 As Wall - all walls, beneath plastic cladding Ground Floor G/074 Low Risk - Che every 6 months 68 As Wall - behind plastic cladding Ground Floor G/075 Low Risk - Che every 6 months 69 As Floor - former tile adhesive, beneath carpet Ground Floor G/076 Very Low Risk - Che every 6 months	eck S
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	2
(U) AS VVall - Dening Diastic - Groung Floor G/U/b - Low Risk - Con	
OQ002242 cladding and suspected behind Classroom - Year 6 every 6 months	\$
window infill panels	
71 As Wall - all walls, Ground Floor G/077 Very Low Risk	
OQ002242 protected by Cupboard - Store Check every 12	
plywood months	-
72 OQ002243 Debris/Residue - to External E/001 Boiler Low Risk - Che	eck
rear wall Room every 6 months	
73 OQ002244 Debris/Residue - to External E/001 Boiler Low Risk – Che	
rear wall. RHS Room every 6 months	\$
74 OQ002245 Debris/Residue - to RHS wall External E/001 Boiler No Risk	
75 OQ002246 Debris/Residue - to External E/001 Boiler Low Risk – Che	
RHS wall Room every 6 months	
76 OQ002247 Debris/Residue - to External E/001 Boiler Low Risk - Che	
front wall Room every 6 months	
77 OQ002248 Debris/Residue - to External E/001 Boiler Low Risk - Che	
ceiling Room every 6 months 78 OQ002249 Debris/Residue - to External E/001 Boiler Medium Risk -	
floor Room every 3 months	
79 OQ002250 Pipework Gasket(s) External E/001 Boiler No Risk Room	,
80 OQ002251 Window Putty/seal External E/001 Boiler No Risk	
Room	
81 OQ002252 Wall - Vent Lining External E/002 Tank Low Risk - Che Room every 6 months	
82 As Window Putty/seal External E/002 Tank No Risk OQ002251 Room	
83 OQ002253 Wall - Lining - in wall External E/002 Tank Very Low Risk	_
cavity Room Check every 12	
months	
84 As Wall - Lining - in wall External E/003 Store Very Low Risk	_
OQ002253 cavity Room Check every 12	

05	A -			months
85	As OQ002253	Damp Proof Course - non visible	External E/004 Boiler Room	Very Low Risk – Check every 12 months
86	OQ002254	Wall - behind plastic cladding, inspected via pre-existing hole	External E/006 External	Low Risk – Check every 6 months
87	OQ002255	Soffits - throughout old block	External E/006 External	Very Low Risk – Check every 12 months
88	OQ002256	Wall - jointing compound, kitchen	External E/006 External	No Risk
89	Presumed	Asbestos insulation board – low level walls behind wood	Daycare and Family Location 1/006 Family Room (G/01)	Low Risk – Check every 6 months
90	Presumed	Asbestos insulation board – low level walls behind wood	Daycare and Family Location 2/007 Store (G/02)	Low Risk – Check every 6 months
91	KG000830	Asbestos insulation board residue – in wall cavity above doorway to school	Daycare and Family Location 2/007 Daycare Room (G/03)	Medium Risk – check every 3 months

Please note the survey carried out was non-intrusive and any areas not listed above may not have been accessed or had samples taken, should major refurbishment be planned for the property, further investigation will be required.

Photographs of Areas Sampled

1	OQ002218	Wall - behind plasterboard, radiator and plastic, sampled in ceiling void	Ground Floor G/003 Hallway/passageway	Low Risk – Check every 6 months
Photo	1: Wide Angle		Photo 2: Close-up	
				The Fu
2	As OQ002218	Column Cladding - suspected behind wooden cladding	Ground Floor G/003 Hallway/passageway	Low Risk – Check every 6 months
Photo	1: Wide Angle		Photo 2: Close-up	
	Z			-
3	As OQ002218	Wall - covered in	Ground Floor G/004 Office - Headteacher	Low Risk – Check every 6 months
Phot	o 1: Wide Angle	wallpaper	Photo 2: Close-up	every o months
				Contraction of the second seco

Photographs	of Areas	Sampled	continued

4	OQ002219	Wall - all walls, including over door	Ground Floor G/005 Cupboard - Electrical	Very Low Risk – Check every 12 months	
Photo	D 1: Wide Angle	1	Photo 2: Close-up		
5	OQ002220	Floor - former tile adhesive	Ground Floor G/005 Cupboard - Electrical	Very Low Risk – Check every 12 months	
Photo	1: Wide Angle		Photo 2: Close-up		
6	As OQ002219	Wall - all walls, protected by plywood	Ground Floor G/006 Cupboard - Store	Very Low Risk – Check every 12 months	
Photo	1: Wide Angle		Photo 2: Close-up		
			1	B	

7	As OQ002219	Wall - all walls, protected by plywood		round Floor G/007 Cupboard Store	Very Low Risk – Check every 12 months
Pho	oto 1: Wide Angle			Photo 2: Close-up	
8	As OQ002219	Wall - behind plastic cladding		round Floor G/009 allway/passageway	Low Risk – Check every 6 months
Phot	to 1: Wide Angle			Photo 2: Close-up	
9	OQ002221	Ceiling - remnants from hallway ceiling	G H	round Floor G/010 Dining all/area	Low Risk – Check every 6 months
Phot	to 1: Wide Angle			Photo 2: Close-up	

10	OQ002222	Wall - beneath plastic cladding	Ground Floor G/010 Hall/area	Dining Low Risk – Check every 6 months
Pho	to 1: Wide Angle		Photo 2: Close-u	q
			V SM	
11	As OQ002222	Wall - beneath plastic cladding	Ground Floor G/011	Main Hall Low Risk – Check every 6 months
Pho	to 1: Wide Angle		Photo 2: Close-	up
12	OQ002223	Wall - behind plastic cladding, visible at alarm sensor	Ground Floor G/012 Hallway/passageway	Low Risk – Check every 6 months
Pho	to 1: Wide Angle		Photo 2: Close-	up

13	As OQ002220	Floor - former tile adhesive, beneath carpet	Ground Floor G/013 Classroom - Year 5	Very Low Risk – Check every 12 months
Photo 1	: Wide Angle		Photo 2: Close-up	
			Ċ	A A A A A A A A A A A A A A A A A A A
14	As OQ002223	Wall - behind plastic cladding and suspected behind window infill panels	Ground Floor G/013 Classroom - Year 5	Low Risk – Check every 6 months
Photo 1	: Wide Angle		Photo 2: Close-up	
15	OQ002224	Electrical Services	Ground Floor G/013 Classroom - Year 5	No Risk
Classroom - Year 5				

16	As OQ002223	Wall - all walls, protected by plywood	Ground Floor G/014 Cupboard - Store	Very Low Risk – Check every 12 months	
Photo	1: Wide Angle		Photo 2: Close-up		
17	As OQ002223	Wall - all walls, beneath plastic cladding	Ground Floor G/015 Hallway/passageway /cloakroom	Low Risk – Check every 6 months	
Photo 1	: Wide Angle		Photo 2: Close-up	Photo 2: Close-up	
18	As OQ002223	Wall - all walls, protected by plywood	Ground Floor G/016 Cupboard - Store - Year 5 Classroom	Very Low Risk – Check every 12 months	
Photo 1: Wide Angle			Photo 2: Close-up	Photo 2: Close-up	

19	As OQ002220	Floor - former tile adhesive, beneath carpet	Ground Floor G/017 Classroom - Year 4	Very Low Risk – Check every 12 months
Photo 1	: Wide Angle		Photo 2: Close-up	
20	As OQ002223	Wall - behind plastic cladding and suspected behind window infill panels	Ground Floor G/017 Classroom - Year 4	Low Risk – Check every 6 months
Photo 1	: Wide Angle		Photo 2: Close-up	
				T
21	As OQ002223	Wall - all walls, beneath plastic cladding	Ground Floor G/018 Toilet(s)	Low Risk – Check every 6 months
Photo 1:	Wide Angle		Photo 2: Close-up	



25	OQ002225	Floor - former tile adhesive, beneath carpet	Ground Floor G/023 Classroom - Breakfast	Very Low Risk – Check every 12 months
Photo 1	Photo 1: Wide Angle		Photo 2: Close-up	
26	As OQ002223	Wall - behind plastic cladding and suspected behind window infill panels	Ground Floor G/023 Classroom - Breakfast	Low Risk – Check every 6 months
Photo 1	: Wide Angle		Photo 2: Close-up	
			-	
27	As OQ002219	Wall - all walls, protected by plywood	Ground Floor G/024 Cupboard - Store	Very Low Risk – Check every 12 months
Photo 1: Wide Angle		Photo 2: Close-up		

28	OQ002226	Wall - behind plastic cladding	Ground Floor G/025 Hallway/passageway	Low Risk – Check every 6 months
Photo	1: Wide Angle		Photo 2: Close-up	
29	As OQ002226	Wall - behind plastic cladding	Ground Floor G/026 Hallway/passageway	Low Risk – Check every 6 months
Photo	Photo 1: Wide Angle		Photo 2: Close-up	
				The second secon
30	As OQ002225	Floor - former tile adhesive, beneath carpet	Ground Floor G/027 Classroom - Year 3	Very Low Risk – Check every 12 months
Photo	1: Wide Angle		Photo 2: Close-up	

Photographs of Areas Sampled continued	

31	As OQ002226	Wall - behind plastic cladding and suspected behind window infill panels	Ground Floor G/027 Classroom - Year 3	Low Risk – Check every 6 months
Photo 1	: Wide Angle		Photo 2: Close-up	
32	As OQ002226	Wall - all walls, protected by plywood	Ground Floor G/028 Cupboard - Store - Year 3 Classroom	Very Low Risk – Check every 12 months
Photo 1	: Wide Angle		Photo 2: Close-up	
33	As OQ002226	Wall - all walls, beneath plastic and wood cladding	Ground Floor G/029 Hallway/passageway /cloakroom	Low Risk – Check every 6 months
Photo 1: Wide Angle			Photo 2: Close-up	



37	OQ002229	Floor - Tile - remnants to door frame	Ground Floor G/031 Classroom - Year 2	Very Low Risk – Check every 12 months		
Photo 1	: Wide Angle		Photo 2: Close-up			
38	As OQ002226	Wall - all walls, protected by plywood	Ground Floor G/032 Cupboard - Store - Year 2 Classroom	Very Low Risk – Check every 12 months		
Photo 1	: Wide Angle		Photo 2: Close-up	Photo 2: Close-up		
			A			
39	As OQ002229	Floor - Tile - remnants to door frame	Ground Floor G/032 Cupboard - Store - Year 2 Classroom	Very Low Risk – Check every 12 months		
Photo 1	: Wide Angle		Photo 2: Close-up			

40	As OQ002225	Floor - former tile adhesive, beneath carpet	Ground Floor G/032 Cupboard - Store - Year 2 Classroom	Very Low Risk – Check every 12 months
Photo 1	: Wide Angle		Photo 2: Close-up	
41	OQ002230	Floor - Tile - grey	Ground Floor G/038 Cupboard - Store	No Risk
10				
42	OQ002231	Heater - Casing	Ground Floor G/038 Cupboard - Store	No Risk



46	As OQ002233	Floor - Tile - beige	Ground Floor G/046 Toilet(s) - Staff	No Risk
47	OQ002234	Pipework Gasket(s)	Ground Floor G/050 Boiler Room	Removed Jan 2025
Photo 1	: Wide Angle		Photo 2: Close-up	
48	OQ002235	Floor - Tile	Ground Floor G/050 Boiler Room	No Risk

Ground Floor G/051 As OQ002235 Floor - Tile 49 No Risk Switch Room Ground Floor G/052 50 OQ002236 Floor - Tile - off white No Risk Toilet(s) - Female Floor - Tile - off white Ground Floor G/053 51 As OQ002236 No Risk Hallway/passageway







61 OQ002241 Beam Cladding -Ground Floor G/067 No Risk sampled at pre-Kitchen existing damage 34 OQ002240 Wall - behind plastic Ground Floor G/069 62 Low Risk – Check cladding Toilet(s) every 6 months Photo 1: Wide Angle Photo 2: Close-up 四日日 . . 63 OQ002242 Wall - behind plastic Ground Floor G/070 Low Risk – Check cladding Hallway/passageway every 6 months Photo 1: Wide Angle Photo 2: Close-up

64	As	Wall - behind plastic	Ground Floor G/071	Low Risk – Check
	OQ002242	cladding	Hallway/passageway	every 6 months
Photo 1: Wide Angle			Photo 2: Close-up	
		I	Barrier and and a	
65	As OQ002242	Wall - all walls, beneath plastic and wood cladding	Ground Floor G/072 Hallway/passageway /cloakroom	Low Risk – Check every 6 months
Photo 1	Photo 1: Wide Angle Photo 2: Close-up			
66	As OQ002242	Wall - all walls, beneath plastic cladding	Ground Floor G/073 Toilet(s)	Low Risk – Check every 6 months
Photo 1: Wide Angle				Photo 2: Clos
	7			No Photo

67	As OQ002242	Wall - all walls, beneath plastic cladding	Ground Floor G/074 Toilet(s)	Low Risk – Check every 6 months
Photo 1	: Wide Angle		Photo 2: Close-up	
	10	87		
68	As OQ002242	Wall - behind plastic cladding	Ground Floor G/075 Hallway/passageway	Low Risk – Check every 6 months
Photo 1	: Wide Angle		Photo 2: Close-up	
69	As OQ002220	Floor - former tile adhesive, beneath carpet	Ground Floor G/076 Classroom - Year 6	Very Low Risk – Check every 12 months
Photo 1	: Wide Angle		Photo 2: Close-up	

70	As OQ002242	Wall - behind plastic cladding and suspected behind window infill panels	Ground Floor G/076 Classroom - Year 6	Low Risk – Check every 6 months
Photo 1	1: Wide Angle		Photo 2: Close-up	
71	As OQ002242	Wall - all walls, protected by plywood	Ground Floor G/077 Cupboard - Store	Very Low Risk – Check every 12 months
Photo 1	1: Wide Angle		Photo 2: Close-up	
				Section of the sectio
72	OQ002243	Debris/Residue - to rear wall	External E/001 Boiler Room	Low Risk – Check every 6 months
Photo 1	: Wide Angle		Photo 2: Close-up	



76	OQ002247	Debris/Residue - to front wall	External E/001 Boiler Room	Low Risk – Check every 6 months
Photo 1: Wide Angle			Photo 2: Close-up	
77	OQ002248	Debris/Residue - to ceiling	External E/001 Boiler Room	Low Risk – Check every 6 months
Photo 1: Wide Angle Photo 2: Close-up				
78	OQ002249	Debris/Residue - to floor	External E/001 Boiler Room	Medium Risk – Check every 3 months
Photo 1: Wide Angle Photo 2: Close-up				




85	As OQ002253	Damp Proof Course - non visible	External E/004 Boiler Room	Very Low Risk – Check every 12 months
Photo 1	: Wide Angle		Photo 2: Close-up	
86	OQ002254	Wall - behind plastic cladding, inspected via pre-existing hole	External E/006 External	Low Risk – Check every 6 months
Photo 1	: Wide Angle		Photo 2: Close-up	
87	OQ002255	Soffits - throughout old block	External E/006 External	Very Low Risk – Check every 12 months
Photo 1	I: Wide Angle		Photo 2: Close-up	

88	OQ002256	Wall - jointing compound, kitchen	External E/006 External	No Risk
89	Presumed	Asbestos insulation board – low level walls behind wood	Daycare and Family Location 1/006 Family Room (G/01)	Low Risk – Check every 6 months
90	Presumed	Asbestos insulation board – low level walls behind wood	Daycare and Family Location 2/007 Store (G/02)	Low Risk – Check every 6 months

91	KG000830	Asbestos insulation board residue – in wall cavity above doorway to school	Daycare and Family Location 2/007 Daycare Room (G/03)	Medium Risk – check every 3 months
		* * 9 A		



Five Simple Steps to Asbestos Management

Each property has a nominated site asbestos monitoring officer (SAMO). The SAMO is responsible for maintaining this register and ensuring all necessary personnel are aware of the register including all maintenance, construction and service installers; undertaking periodic inspections and liasing with the Departmental Asbestos Co-ordinator and the Asbestos Manager in Property Services as necessary.

The SAMO's role is very important but this guide is hoped to ensure the requirements are easy and simple to follow.

Step 1 – Receiving the Register

The SAMO is the tenant.

And the person is responsible for the register, where it is located and that it is kept up to date.

The register contains a plan of the premises and a photographic schedule of where the asbestos is and what risk is associated.

The SAMO must make all employees aware of the locations and should let any contractors entering the building view the register before any work is started.

Step 2 – Periodic Inspections

The SAMO must look at the locations photographed and compare the asbestos now to when the photograph was taken and complete the checklist attached (Form 2).

The checklists are to be completed periodically in accordance with the schedule attached.

Should the SAMO come across some asbestos which has been disturbed, whether during refurbishment works or during the normal course of wear and tear, they should complete Form 4 as far as possible and contact Property Services for advice and remedial action.

In the meantime, they should ensure that access to the area containing the disturbed or damaged asbestos is prohibited until Property Services has made recommendations.

Step 3 – Planned Work

All planned works that may disturb or danger any asbestos indicated, should be reported to Property Services using form 3 at <u>least 21 days</u> before the work is due to commence.

<u>Step 4 – Contractors on Site</u>

If a contractor arrives on site, the SAMO must :

- a. Make sure they read/view the register
- b. Get contractor to sign register to say he has read it (Form1).
- c. Get confirmation from the contractor that proposed works will not disturb any asbestos areas.
- d. If area is disturbed that was not identified in Register, advise Property Services immediately and complete Form 4.

<u>Step 5 – Monitoring the Register</u>

On completion of work get contractor to sign to say they didn't disturb any areas.

If alterations have occurred details should be forwarded to Property Services.

If you, as SAMO, are to leave your post, please notify your Departmental Coordinator to appoint another person and notify Property Services and the front of your register.

In the event of an exposure of asbestos, please refer to your site specific emergency procedures. However, as a minimum:

- Seal the area off completely. (Lock the area off if possible and post a notice on the door, "No access - Contact")
- If there is any air movement systems within the premises, shut it off.
- Contact the Asbestos Manager on 07557 938966 immediately. Who will arrange for any remedial works / air monitoring.
- Start to complete the "Registration of Disturbances" form, which is in your register (Section 10 in the new style register).

Once the remedial works have been carried out and a clear air test certificate has been issued. Access to the area can be re-opened.

In the event that you are unable to contact the Asbestos Manager, please contact the Civic Centre on 520 5555 and ask for assistance from a building surveyor. Out of hours ring the City Alarm and Emergency Control room on 553 1999.

Central Safety can be contacted on 561 2311.

In the event of a fire (or drill), the asbestos register must be taken outside to show the emergency services.

Commonly Asked Questions.

 How often should SAMO's undertake inspections of asbestos containing materials?
The Asbestos Manager will inform the SAMO of how often the

The Asbestos Manager will inform the SAMO of how often the inspections should be undertaken.

• What should a SAMO do if the asbestos containing materials are disturbed or damaged?

The SAMO should prohibit access to the areas until the Asbestos Manager in Property Services has been contacted and given recommendations.

• Can employees put up decorations onto asbestos containing materials?

No decorations should be attached to asbestos containing materials. However, it is understood that some decoration is already attached to asbestos containing materials and these should be left in place.

 Can a room with asbestos containing materials in the ceiling and wall be painted?

Yes, as long as the material is not rubbed or sanded down, as this may result in the release of asbestos fibres.

- Why isn't all asbestos containing materials removed from buildings? Because it is safer to leave asbestos containing materials in good condition in buildings. Removing the materials will result in a greater risk to health because of the consequential release of fibres.
- When will asbestos containing material be removed from my building?

Asbestos containing materials will be removed if work involves the disturbance of the material e.g. during the refurbishment or dismantling of part of the building or structure.

• What should a SAMO do if he/she has had no training in use of the register?

The SAMO should ring the Departmental Co-ordinator who will arrange training.

INSPECTION SCHEDULE

FORM 2

ltem No.	Area Sampled	Location Name	Inspection Frequency	Date of Return	Condition Same/change	Action Required Y/N	Comments
1	Wall - behind plasterboard, radiator and plastic , sampled in ceiling void	Ground Floor G/003 Hallway/passageway	Low Risk – Check every 6 months	8/12/2025			
2	Column Cladding - suspected behind wooden cladding	Ground Floor G/003 Hallway/passageway	Low Risk – Check every 6 months	8/12/2025	nO		
3	Wall - covered in wallpaper	Ground Floor G/004 Office - Headteacher	Low Risk – Check every 6 months	8/12/2025			
4	Wall - all walls, including over door	Ground Floor G/005 Cupboard - Electrical	Very Low Risk – Check every 12 months	8/12/2025	nC		
5	Floor - former tile adhesive	Ground Floor G/005 Cupboard - Electrical	Very Low Risk – Check every 12 months	8/12/2025			
6	Wall - all walls, protected by plywood	Ground Floor G/006 Cupboard - Store	Very Low Risk – Check every 12 months	8/12/2025			
7	Wall - all walls, protected by plywood	Ground Floor G/007 Cupboard - Store	Very Low Risk – Check every 12 months	8/12/2025			
8	Wall - behind plastic cladding	Ground Floor G/009 Hallway/passageway	Low Risk – Check every 6 months	8/12/2025			
9	Ceiling - remnants from hallway ceiling	Ground Floor G/010 Dining Hall/area	Low Risk – Check every 6 months	8/12/2025			
10	Wall - beneath plastic cladding	Ground Floor G/010 Dining Hall/area	Low Risk – Check every 6 months	8/12/2025			
11	Wall - beneath plastic cladding	Ground Floor G/011 Main Hall	Low Risk – Check every 6 months	8/12/2025			
12	Wall - behind plastic	Ground Floor G/012	Low Risk – Check	8/12/2025			

	cladding, visible at	Hallway/passageway	every 6 months				
	alarm sensor						
13	Floor - former tile adhesive, beneath carpet	Ground Floor G/013 Classroom - Year 5	Very Low Risk – Check every 12 months	8/12/2025			
14	Wall - behind plastic cladding and suspected behind window infill panels	Ground Floor G/013 Classroom - Year 5	Low Risk – Check every 6 months	8/06/2025			
15	Electrical Services	Ground Floor G/013 Classroom - Year 5	No Risk	N/A	N/A	N/A	N/A
16	Wall - all walls, protected by plywood	Ground Floor G/014 Cupboard - Store	Very Low Risk – Check every 12 months	8/12/2025			
17	Wall - all walls, beneath plastic cladding	Ground Floor G/015 Hallway/passageway /cloakroom	Low Risk – Check every 6 months	8/12/2025			
18	Wall - all walls, protected by plywood	Ground Floor G/016 Cupboard - Store - Year 5 Classroom	Very Low Risk – Check every 12 months	8/12/2025			
19	Floor - former tile adhesive, beneath carpet	Ground Floor G/017 Classroom - Year 4	Very Low Risk – Check every 12 months	8/12/2025	-		
20	Wall - behind plastic cladding and suspected behind window infill panels	Ground Floor G/017 Classroom - Year 4	Low Risk – Check every 6 months	8/12/2025			
21	Wall - all walls, beneath plastic cladding	Ground Floor G/018 Toilet(s)	Low Risk – Check every 6 months	8/12/2025			
22	Wall - all walls, beneath plastic cladding	Ground Floor G/019 Toilet(s)	Low Risk – Check every 6 months	8/12/2025			
23	Wall - all walls, protected by plywood	Ground Floor G/020 Cupboard - Store	Very Low Risk – Check every 12 months	8/12/2025			

24	Wall - all walls,	Ground Floor G/022	Low Risk – Check	8/12/2025		
	beneath plastic	Toilet(s)	every 6 months	0,12,2020		
	cladding					
25	Floor - former tile	Ground Floor G/023	Very Low Risk –	8/12/2025		
	adhesive, beneath	Classroom - Breakfast	Check every 12			
	carpet		months			
26	Wall - behind plastic	Ground Floor G/023	Low Risk – Check	8/12/2025		
	cladding and	Classroom - Breakfast	every 6 months			
	suspected behind					
	window infill panels					
27	Wall - all walls,	Ground Floor G/024	Very Low Risk –	8/12/2025		
	protected by	Cupboard - Store	Check every 12			
	plywood		months			
28	Wall - behind plastic	Ground Floor G/025	Low Risk – Check	8/12/2025		
	cladding	Hallway/passageway	every 6 months			
29	Wall - behind plastic	Ground Floor G/026	Low Risk – Check	8/12/2025		
	cladding	Hallway/passageway	every 6 months			
30	Floor - former tile	Ground Floor G/027	Very Low Risk –	8/12/2025		
	adhesive, beneath	Classroom - Year 3	Check every 12			
	carpet		months			
31	Wall - behind plastic	Ground Floor G/027	Low Risk – Check	8/12/2025		
	cladding and	Classroom - Year 3	every 6 months			
	suspected behind					
	window infill panels					
32	Wall - all walls,	Ground Floor G/028	Very Low Risk –	8/12/2025		
	protected by	Cupboard - Store - Year	Check every 12			
	plywood	3 Classroom	months			
33	Wall - all walls,	Ground Floor G/029	Low Risk – Check	8/12/2025		
	beneath plastic and	Hallway/passageway	every 6 months			
	wood	/cloakroom				
	cladding					
34	Wall - all walls,	Ground Floor G/030	Low Risk – Check	8/12/2025		
	beneath plastic	Hallway/passageway	every 6 months			
	cladding					
35	Floor - former tile	Ground Floor G/031	Very Low Risk –	8/12/2025		
	adhesive, beneath	Classroom - Year 2	Check every 12			
	carpet		months			

36	Wall - behind plastic cladding and suspected behind window infill panels	Ground Floor G/031 Classroom - Year 2	Low Risk – Check every 6 months	8/12/2025			
37	Floor - Tile - remnants to door frame	Ground Floor G/031 Classroom - Year 2	Very Low Risk – Check every 12 months	8/12/2025			
38	Wall - all walls, protected by plywood	Ground Floor G/032 Cupboard - Store - Year 2 Classroom	Very Low Risk – Check every 12 months	8/12/2025			
39	Floor - Tile - remnants to door frame	Ground Floor G/032 Cupboard - Store - Year 2 Classroom	Very Low Risk – Check every 12 months	8/12/2025	<u>n0</u>		
40	Floor - former tile adhesive, beneath carpet	Ground Floor G/032 Cupboard - Store - Year 2 Classroom	Very Low Risk – Check every 12 months	8/12/2025			
41	Floor - Tile - grey	Ground Floor G/038 Cupboard - Store	No Risk	N/A	N/A	N/A	N/A
42	Heater - Casing	Ground Floor G/038 Cupboard - Store	No Risk	N/A	N/A	N/A	N/A
43	Floor - Nosing to stairs	Ground Floor G/040 Classroom - Nursery	No Risk	N/A	N/A	N/A	N/A
44	Floor - Tile - grey	Ground Floor G/043 Cupboard - Store	No Risk	N/A	N/A	N/A	N/A
45	Floor - Tile - beige	Ground Floor G/044 Kitchen	No Risk	N/A	N/A	N/A	N/A
46	Floor - Tile - beige	Ground Floor G/046 Toilet(s) - Staff	No Risk	N/A	N/A	N/A	N/A
47	Pipework Gasket(s)	Ground Floor G/050 Boiler Room	Very Low Risk – Check every 12 months	Removed Jan 2025			
48	Floor - Tile	Ground Floor G/050 Boiler Room	No Risk	N/A	N/A	N/A	N/A
49	Floor - Tile	Ground Floor G/051 Switch Room	No Risk	N/A	N/A	N/A	N/A
50	Floor - Tile - off	Ground Floor G/052	No Risk	N/A	N/A	N/A	N/A

	white	Toilet(s) - Female					
51	Floor - Tile - off	Ground Floor G/053	No Risk	N/A	N/A	N/A	N/A
	white	Hallway/passageway					
52	Floor - Tile	Ground Floor G/055	No Risk	N/A	N/A	N/A	N/A
		Cupboard - Cleaners					
53	Floor - Tile - off	Ground Floor G/057	No Risk	N/A	N/A	N/A	N/A
	white	Toilet(s) - Male					
54	Floor - Tile - off	Ground Floor G/058	No Risk	N/A	N/A	N/A	N/A
	white	Hallway/passageway					
55	Floor - Tile	Ground Floor G/062	No Risk	N/A	N/A	N/A	N/A
		Medical/First Aid Room					
56	Floor - Tile - grey	Ground Floor G/063	No Risk	N/A	N/A	N/A	N/A
		Store Room					
57	Floor - Tile - grey	Ground Floor G/064	No Risk	N/A	N/A	N/A	N/A
		Store Room					
58	Wall - all walls,	Ground Floor G/065	Low Risk – Check	8/12/2025			
	beneath plastic	Toilet(s)	every 6 months				
	cladding						
59	Wall - all walls,	Ground Floor G/066	Low Risk – Check	8/12/2025			
	beneath plastic	Toilet(s)	every 6 months				
	cladding						
60	Under Sink Mat -	Ground Floor G/067	No Risk	N/A	N/A	N/A	N/A
	painted application	Kitchen					
61	Beam Cladding -	Ground Floor G/067	No Risk	N/A	N/A	N/A	N/A
	sampled at pre-	Kitchen					
	existing damage						
62	Wall - behind plastic	Ground Floor G/069	Low Risk – Check	8/12/2025			
	cladding	Toilet(s)	every 6 months				
63	Wall - behind plastic	Ground Floor G/070	Low Risk – Check	8/12/2025			
	cladding	Hallway/passageway	every 6 months				
64	Wall - behind plastic	Ground Floor G/071	Low Risk – Check	8/12/2025			
	cladding	Hallway/passageway	every 6 months				
65	Wall - all walls,	Ground Floor G/072	Low Risk – Check	8/12/2025			
	beneath plastic and	Hallway/passageway	every 6 months				
	wood cladding	/cloakroom				ļ	
66	Wall - all walls,	Ground Floor G/073	Low Risk – Check	8/12/2025			

	beneath plastic cladding	Toilet(s)	every 6 months				
67	Wall - all walls, beneath plastic cladding	Ground Floor G/074 Toilet(s)	Low Risk – Check every 6 months	8/12/2025			
68	Wall - behind plastic cladding	Ground Floor G/075 Hallway/passageway	Low Risk – Check every 6 months	8/12/2025			
69	Floor - former tile adhesive, beneath carpet	Ground Floor G/076 Classroom - Year 6	Very Low Risk – Check every 12 months	8/12/2025			
70	Wall - behind plastic cladding and suspected behind window infill panels	Ground Floor G/076 Classroom - Year 6	Low Risk – Check every 6 months	8/06/2025	no		
71	Wall - all walls, protected by plywood	Ground Floor G/077 Cupboard - Store	Very Low Risk – Check every 12 months	8/12/2025			
72	Debris/Residue - to rear wall	External E/001 Boiler Room	Low Risk – Check every 6 months	8/06/2025			Debris removed and environmental clean carried out January 2025
73	Debris/Residue - to rear wall. RHS	External E/001 Boiler Room	Low Risk – Check every 6 months	8/06/2025			Debris removed and environmental clean carried out January 2025
74	Debris/Residue - to RHS wall	External E/001 Boiler Room	No Risk	N/A	N/A	N/A	N/A
75	Debris/Residue - to RHS wall	External E/001 Boiler Room	Low Risk – Check every 6 months	8/06/2025			Debris removed and environmental clean carried out January 2025
76	Debris/Residue - to front wall	External E/001 Boiler Room	Low Risk – Check every 6 months	8/06/2025			Debris removed and environmental clean carried out January 2025
77	Debris/Residue - to ceiling	External E/001 Boiler Room	Low Risk – Check every 6 months	8/06/2025			Debris removed and environmental clean

							carried out January 2025
78	Debris/Residue - to floor	External E/001 Boiler Room	Medium Risk – Check every 3 months	8/03/2025			Debris removed and environmental clean carried out January 2025
79	Pipework Gasket(s)	External E/001 Boiler Room	No Risk	N/A	N/A	N/A	N/A
80	Window Putty/seal	External E/001 Boiler Room	No Risk	N/A	N/A	N/A	N/A
81	Wall - Vent Lining	External E/002 Tank Room	Low Risk – Check every 6 months	8/06/2025			
82	Window Putty/seal	External E/002 Tank Room	No Risk	N/A	N/A	N/A	N/A
83	Wall - Lining - in wall cavity	External E/002 Tank Room	Very Low Risk – Check every 12 months	8/12/2025			
84	Wall - Lining - in wall cavity	External E/003 Store Room	Very Low Risk – Check every 12 months	8/12/2025			
85	Damp Proof Course - non visible	External E/004 Boiler Room	Very Low Risk – Check every 12 months	8/12/2025			
86	Wall - behind plastic cladding, inspected via pre-existing hole	External E/006 External	Low Risk – Check every 6 months	8/06/2025			
87	Soffits - throughout old block	External E/006 External	Very Low Risk – Check every 12 months	8/12/2025			
88	Wall - jointing compound, kitchen	External E/006 External	No Risk	N/A	N/A	N/A	N/A
89	Asbestos insulation board – low level walls behind wood	Daycare and Family Location 1/006 Family Room (G/01)	Low Risk – Check every 6 months	8/12/2025			
90	Asbestos insulation board – low level	Daycare and Family Location 2/007	Low Risk – Check every 6 months	8/12/2025			

	walls behind wood	Store (G/02)				
91	Asbestos insulation	Daycare and Family	Medium Risk – check	8/9/2025		
	board residue – in	Location 2/007	every 3 months			
	wall cavity above	Daycare Room (G/03)				
	doorway to school					

Good Practice Guidance:

- Take photographs of ACMs for each inspection and store for future reference
- Compare previous photographs with current condition state to determine whether there has been any deterioration the last inspection
- Replace missing/damaged asbestos labels/stickers

Comments:

School/Site:	
Date of inspection:	
Inspected by (signature):	
Print Name:	