

Foreward

ASBESTOS SURVEY REPORT FOR LEYBURN GROVE RECREATION GROUND, HOUGHTON LE SPRING

I have enclosed for your information and retention the most recent asbestos survey (Management) which applies to the property stated above. The purpose of the survey is to identify as far as possible, the materials containing asbestos fibres in your property.

The attached report is divided in sections so as to give as much information as possible, a basic reference section for use by premises managers and a more detailed report for use by contractors on site etc.

Plan of the Building and Sample Locations

This contains a plan of the building and identifies where asbestos samples have been taken from.

Photographs of Areas Sampled

This section contains photographs of all the areas where samples were taken. These photographs can be used when carrying out the periodic inspections to see if there has been any change or deterioration in its condition.

Survey Information

This section contains the survey information as printed from the central database held at Land and Property. It describes the type of asbestos present, its location, condition etc. Contractors should be shown this section along with the others when they are shown the register prior to starting any work.

Priority Risk Assessments

This section contains assessments which have been created using information from the survey and information on your property. This assessment helps to determine how often periodic checks on any asbestos need to be carried out by your Samo.

5 Simple Steps to Asbestos Management

This section details procedures for managing asbestos in your property. It gives guidance on the register, the inspections, any planned work and what to do when contractors arrive on site.

Commonly asked Questions

This section covers questions most commonly asked and can be referred to as/when the need arises.

The building has been surveyed as comprehensively as possible, all potentially fibrous materials have been examined and where necessary analysed by competent UKAS accredited analysts and the findings of both recorded in the report.

This report is an important document and must be referred to before any building works are carried out. The report must be kept with your tenants handbook and the checklists completed on a regular basis. You will be reminded when your specific checklists are due for submission.

Information for Employees Working in Premises where Asbestos Containing Materials Exist.

Asbestos is made up of fibrous materials, which are flexible, mechanically strong and resistant to stretching, heat and chemicals. As a consequence asbestos has been used extensively in buildings. Examples of asbestos containing materials found in buildings include exterior asbestos cement cladding; gutters and pipes; fireproof sprays on structural steel joists; insulation boards in service ducts and wall partitions; ceiling and floor tiles and pipe and boiler lagging.

Asbestos containing products can produce very small fibrous dust particles, which can not be seen by the naked eye. It is only when these fibres become airborne, due to damage, deterioration, disturbance etc, that there is a risk to health.

If asbestos is maintained in good condition and is not disturbed or damaged it does not pose a health risk.

The authority has a management system for ensuring that you are not exposed to asbestos containing materials that are in poor condition and may pose a health risk. This system is based on sound principals laid down by legislation and associated codes of practice and guidance.

It is not appropriate simply to remove all asbestos containing materials in buildings. Asbestos materials that are sound, undamaged and not releasing dust should be left alone. Any disturbance to such materials, however carefully controlled, will release fibres and be counter-productive.

Within the building you occupy, your department has nominated a Site Asbestos Monitoring Officer (SAMO). This individual is responsible for inspecting the asbestos containing materials to ensure they are not in a dangerous condition. Should you have any concerns about suspect materials within your premises you should contact the SAMO.

Restrictions on use, distribution and publication of the report

We accept no responsibility or liability for the consequences of this document being used for purpose other than for which it was commissioned.

To the extent that the document is based on the information available at the time of writing, Sunderland City Council accepts no liability for any consequences should this report be used for any other purpose

If you require any further information regarding the report or its application please contact Caroline Bage, Asbestos Manager on Tel: 07557938966.

Yours sincerely,

Paul Davies
Assistant Director of Assurance and Property Services

Sunderland
City Council

Sunderland City Council

*Control of Asbestos
Regulations 2012*

Asbestos Register for

LEYBURN GROVE RECREATION GROUND



UPRN: - J549316

Location of register:-

Premises Manager / Samo: - Tenant Date: 3rd June 2023

Contact Numbers List: -

Caroline Bage Asbestos Manager – 07557 938966

Contents

	<u>Section</u>
• Plan of building and sample locations	1
• Photographs of areas sampled	2
• Survey information	3
• Asbestos Management Plan, Priority Assessments,	4
• Contacts Form, Code of Practice	4
• 5 Simple Steps of Asbestos Management	5
• Commonly asked questions	6

Appendices

• Form 1 – Visitor Register	7
• Form 2 – Periodic Return Checklist and Schedule	8
• Form 3 – Works Notification Form	9
• Form 4 – Registration of All Disturbances	10
• Form 5 – Training Records	11

Plan of Building and Samples Location

Sports Pavilion

EA003009 – Textured coating (Room 1) (Item 1) – No Risk
EA003010 – Lagging to pipe work (Room 1) (Item 2) – No Risk
As EA003009 – Textured coating (Room 2) (Item 3) – No Risk
As EA003009 – Textured coating (Room 3) (Item 4) - No Risk
As EA003009 – Textured coating (Room 4) (Item 5) – No Risk
As EA003009 – Textured coating (Room 5) (Item 6) – No Risk
As EA003009 – Textured coating (Room 6) (Item 7) – No Risk
As EA003009 – Textured coating (Room 7) (Item 8) – No Risk
EA003011 – Pipe lagging (Room 8) (Item 9) – No Risk
EA003012 – Putty to metal flue (Room 8) (Item 10) – No Risk
EA003013 – Lagging to calorifier (Room 8) (Item 11) – No Risk
21-30813-3 – Gasket (Room 8) (Item 12) - No Risk – resampled, report J278817 confirms this
EA003015 – Textured coating (Room 9) (Item 13) – No Risk
As EA003015 – Textured coating (Room 10) (Item 14) – No Risk
As EA003015 – Textured coating (Room 11) (Item 15) – No Risk
EA003016 – WC Cistern (Room 11) (Item 16) – No Risk
As EA003015 – Textured coating (Room 12) (Item 17) – No Risk
As EA003015 – Textured coating (Room 13) (Item 18) – No Risk
EA003017 – Floor tiles (Room 13) (Item 19) - No Risk
As EA003015 – Textured coating (Room 14) (Item 20) – No Risk
As EA003017 – Floor tiles (Room 14) (Item 21) – No Risk
As EA003015 – Textured coating (Room 15) (Item 22) – No Risk
As EA003017 – Floor tiles (Room 15) (Item 23) – No Risk
As EA003015 – Textured coating (Room 16) (Item 24) – No Risk
As EA003017 – Floor tiles (Room 16) (Item 25) – No Risk
As EA003015 – Textured coating (Room 17) (Item 26) - No Risk
As EA003017 – Green floor tiles (Room 17) (Item 27) – No Risk
EA003018 – Textured coating (Room 18) (Item 28) - No Risk
As EA003018 – Textured coating (Room 19) (Item 29) – No Risk
As EA003018- Textured coating (Room 20) (Item 30) – No Risk
As EA003018 – Textured coating (Room 21) (Item 31) – No Risk
As EA003015 – Textured coating (Room 22) (Item 32) – No Risk
As EA003017 - Floor tiles (Room 22) (Item 33) - No Risk
As EA003018 – Textured coating (Room 23) (Item 34) – No Risk
As EA003018 – Textured coating (Room 24) (Item 35) – No Risk
Presumed – Bitumen to roof felt (External) (Item 36) - Very Low Risk
21-30813-1 – Rope seal to free standing boiler flue (Area 1/Boiler Room) (Item 37) – No Risk
21-30813-4 – Gasket inside free standing boiler (Area 1/Boiler Room) (Item 38) – No Risk
21-30813-5 – Putty inside free standing boiler (Area 1/Boiler Room) (Item 39) – No Risk
21-30813-6 – Seal to water tanks (Area 1/Boiler Room) (Item 40) – No Risk

21-30813-7 – Ceiling flue penetration (Area 1/Boiler Room) (Item 41) – No Risk
NG001278 – Pipe Joints (Boiler Room G/001) (Item 42) – No Risk
NG001279 – Tank to blanking plate x 2 (Boiler Room G/001) (Item 43) – No Risk
NG001280 – Debris to floor (Boiler Room G/001) (Item 44) – No Risk
NG001281 – Pipework gasket to elbow joint off new vessel (Boiler Room G/001)
(Item 45) – No Risk
23-63902-1 – Splatter to walls (insulation) (Boiler Room) (Item 46) – No Risk
23-63902-2 – Flange gasket to boiler pipework (Boiler Room) (Item 47) – No Risk

Please note the survey carried out was non-intrusive and any areas not listed above may not have been accessed or had samples taken, should major refurbishment be planned for the property, further investigation will be required.

Photographs of Areas Sampled



Item 1 Ref: EA003009

The textured coating to the ceiling in the Corridor (Room 1) does not contain asbestos.



Item 2 - Ref: EA003010

The lagging to the pipework in the corridor (Room 1) does not contain asbestos.



Item 3 - Ref: EA003009

The textured coating to the ceiling in the staff room (Room 2) do not contain asbestos.

Photographs of Areas Sampled – (Cont)



Item 4 - Ref: EA003009

The textured coating to the ceiling in changing room 4 (Room 3) was accessed and no suspect materials were



Item 5 - Ref: EA003009

The textured coating to the ceiling in changing room 5 (Room 4) does not contain asbestos.



Item 6 - Ref: EA003009

The textured coating to the ceiling in changing room 6 (Room 5) does not contain asbestos.

Photographs of Areas Accessed and Sampled (Cont)



Item 7 - Ref: EA003009

The textured coating to the ceiling in the Male WC (Room 6) does not contain asbestos.



Item 8 - Ref: EA003009

The textured coating to the ceiling in the shower room (Room 7) does not contain asbestos.



Item 9 - Ref: EA003011

The pipe lagging to the boiler room (Room 8) does not contain asbestos.

Photographs of Areas Accessed and sampled (Cont)



Item 10 - Ref: EA003012

The putty around the metal flue at the boiler top to the Boiler Room (Room 8) does not contain asbestos.



Item 11 - Ref: EA003013

The lagging to the calorifiers in the boiler room (Room 8) do not contain asbestos.



Item 12 – 21-30813-3

The gaskets to the pipework in the boiler room (Room 8) does not contain asbestos.

No Risk – resampled, report J278817 confirms this

Photographs of Areas Accessed and sampled (Cont)



Item 13 - Ref: EA003015

The textured coating to the ceiling in the small corridor (Room 9) does not contain asbestos.



Item 14 - As EA003015

The textured coating to the ceiling in the showers (Room 10) does not contain asbestos.



Item 15 - As EA003015

The textured coating to the ceiling in the Female WC (Room 11) does not contain asbestos.

Photographs of Areas Accessed and sampled (Cont)



Item 16 - Ref: EA003016

The cistern lid on the boxing in the female WC (Room 11) does not contain asbestos.



Item 17 - As EA003015

The textured coating to the ceiling in the lobby (Room 12) does not contain asbestos.



Item 18 - As EA003015

The textured coating to the ceiling in the kitchen (Room 13) does not contain asbestos.

Photographs of Areas Accessed and sampled (Cont)



Item 19 - Ref: EA003017

The green floor tiles to the kitchen (Room 13) do not contain asbestos.



Item 20 - As EA003015

The textured coating to the ceiling in the gas meter cupboard (Room 14) does not contain asbestos.



Item 21 - As EA003017

The green floor tiles to the gas meter cupboard (Room 14) do not contain asbestos.

Photographs of Areas Accessed and sampled (Cont)



Item 22 - As EA003015

The textured coating to the ceiling in the team room (Room 15) does not contain asbestos.



Item 23 - As EA003017

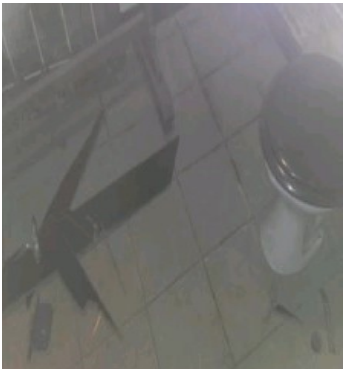
The green floor tiles to the tea room (Room 15) do not contain asbestos.



Item 24 - As EA003015

The textured coating to the ceiling in the disabled WC (Room 16) does not contain asbestos.

Photographs of Areas Accessed and sampled found (Cont)



Item 25 - As EA003017

The green floor tiles to the Disabled WC (Room 16) do not contain asbestos.



Item 26 - As EA003015

The textured coating to the ceiling in the WC (Room 17) does not contain asbestos.



Item 27 - As EA003017

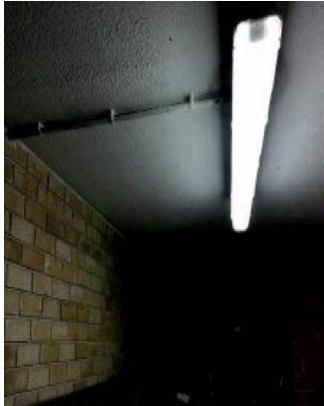
The green floor tiles to the WC (Room 17) do not contain asbestos.

Photographs of Areas Accessed and sampled (Cont)



Item 28 – Ref: EA003018

The textured coating to the ceiling in changing room 1 (Room 18) does not contain asbestos.



Item 29 - As EA003018

The textured coating to the ceiling in changing room 2 (Room 19) does not contain asbestos.



Item 30 - As EA003018

The textured coating to the ceiling in the officials Room (Room 20) does not contain asbestos.

Photographs of Areas Accessed and sampled (Cont)



Item 31 – Ref: EA003018

The textured coating to the ceiling in the officials shower (Room 21) does not contain asbestos.



Item 32 - As EA003015

The textured coating to the ceiling in the officials WC (Room 22) does not contain asbestos.



Item 33 - As EA003017

The green floor tiles to the officials WC (Room 22) do not contain asbestos.

Photographs of Areas Accessed and sampled (Cont)



Item 34 – Ref: EA003018

The textured coating to the ceiling in the store (Room 23) does not contain asbestos.



Item 35 - As EA003018

The textured coating to the ceiling in the store (Room 24) does not contain asbestos.



Item 36 – Presumed

The bitumen to the flat roof (External) was presumed to contain asbestos.

Any change in its appearance should be noted and passed to Property Services.

Photographs of Areas Sampled (Cont)

Item 37 Ref: 21-30813-1



The rope seal to free standing boiler flue in Area 1/Boiler Room does not contain asbestos.

Item 38 Ref: 21-30813-4



The gasket inside free standing boiler in Area 1/Boiler Room does not contain asbestos.

Item 39 Ref: 21-30813-5



The putty inside free standing boiler in Area 1/Boiler Room does not contain asbestos.

Photographs of Areas Sampled (Cont)

Item 40 Ref: 21-30813-6



The seal to water tanks in Area 1/Boiler Room does not contain asbestos.

Item 41 Ref: 21-30813-7



The ceiling flue penetration Area 1/Boiler Room does not contain asbestos.

Item 42 Ref: NG001278



The pipe joints in Area 1/Boiler Room does not contain asbestos.

Photographs of Areas Sampled (Cont)

Item 43 Ref: NG001279



The tank to blanking plate in Area 1/Boiler Room does not contain asbestos.

Item 44 Ref: NG001280



The debris to floor in Area 1/Boiler Room does not contain asbestos.

Item 45 Ref: NG001281



The pipework gasket to elbow joint off new vessel Area 1/Boiler Room does not contain asbestos.

Photographs of Areas Sampled (Cont)

Item 46 Ref: 23-63902-1



The splatter to the walls in the Boiler Room does not contain asbestos.

Item 47 Ref: 23-6390202



The flange gaskets to the boiler in the Boiler Room does not contain asbestos.

Five Simple Steps to Asbestos Management

Each property has a nominated site asbestos monitoring officer (SAMO). The SAMO is responsible for maintaining this register and ensuring all necessary personnel are aware of the register including all maintenance, construction and service installers; undertaking periodic inspections and liaising with the Departmental Asbestos Co-ordinator and the Asbestos Manager in Property Services as necessary.

The SAMO's role is very important but this guide is hoped to ensure the requirements are easy and simple to follow.

Step 1 – Receiving the Register

The SAMO is the tenant.

And the person is responsible for the register, where it is located and that it is kept up to date.

The register contains a plan of the premises and a photographic schedule of where the asbestos is and what risk is associated.

The SAMO must make all employees aware of the locations and should let any contractors entering the building view the register before any work is started.

Step 2 – Periodic Inspections

The SAMO must look at the locations photographed and compare the asbestos now to when the photograph was taken and complete the checklist attached (Form 2).

The checklists are to be completed periodically in accordance with the schedule attached.

Should the SAMO come across some asbestos which has been disturbed, whether during refurbishment works or during the normal course of wear and tear, they should complete Form 4 as far as possible and contact Property Services for advice and remedial action.

In the meantime, they should ensure that access to the area containing the disturbed or damaged asbestos is prohibited until Property Services has made recommendations.

Step 3 – Planned Work

All planned works that may disturb or danger any asbestos indicated, should be reported to Property Services using form 3 at least 21 days before the work is due to commence.

Step 4 – Contractors on Site

If a contractor arrives on site, the SAMO must :

- a. Make sure they read/view the register
- b. Get contractor to sign register to say he has read it (Form1).
- c. Get confirmation from the contractor that proposed works will not disturb any asbestos areas.
- d. If area is disturbed that was not identified in Register, advise Property Services immediately and complete Form 4.

Step 5 – Monitoring the Register

On completion of work get contractor to sign to say they didn't disturb any areas.

If alterations have occurred details should be forwarded to Property Services.

If you, as SAMO, are to leave your post, please notify your Departmental Co-ordinator to appoint another person and notify Property Services and the front of your register.

In the event of an exposure of asbestos, please refer to the site specific emergency procedures as outlined in the Asbestos Management Plan. However, as a minimum:

- Seal the area off completely. (Lock the area off if possible and post a notice on the door, "No access - Contact ")
- If there is any air movement systems within the premises, shut it off.
- Contact the Asbestos Manager on 07557938966 immediately. Who will arrange for any remedial works / air monitoring.
- Start to complete the "Registration of Disturbances" form, which is in your register (Section 10 in the new style register).

Once the remedial works have been carried out and a clear air test certificate has been issued. Access to the area can be re-opened.

In the event that you are unable to contact the Asbestos Manager, please contact the Civic Centre on 520 5555 and ask for assistance from a building surveyor. Out of hours ring the City Alarm and Emergency Control room on 553 1999.

Commonly Asked Questions.

- **How often should SAMO's undertake inspections of asbestos containing materials?**
The Asbestos Manager will inform the SAMO of how often the inspections should be undertaken.
- **What should a SAMO do if the asbestos containing materials are disturbed or damaged?**
The SAMO should prohibit access to the areas until the Asbestos Manager in Property Services has been contacted and given recommendations.
- **Can employees put up decorations onto asbestos containing materials?**
No decorations should be attached to asbestos containing materials. However, it is understood that some decoration is already attached to asbestos containing materials and these should be left in place.
- **Can a room with asbestos containing materials in the ceiling and wall be painted?**
Yes, as long as the material is not rubbed or sanded down, as this may result in the release of asbestos fibres.
- **Why isn't all asbestos containing materials removed from buildings?**
Because it is safer to leave asbestos containing materials in good condition in buildings. Removing the materials will result in a greater risk to health because of the consequential release of fibres.
- **When will asbestos containing material be removed from my building?**
Asbestos containing materials will be removed if work involves the disturbance of the material e.g. during the refurbishment or dismantling of part of the building or structure.
- **What should a SAMO do if he/she has had no training in use of the register?**
The SAMO should ring the Departmental Co-ordinator who will arrange training.

Form 2Inspection Schedule

Picture	Location	Risk	Inspection Frequency	Date of return
Item 1	No asbestos	Is present		
Item 2	No asbestos	Is present		
Item 3	No asbestos	Is present		
Item 4	No asbestos	Is present		
Item 5	No asbestos	Is present		
Item 6	No asbestos	Is present		
Item 7	No asbestos	Is present		
Item 8	No asbestos	Is present		
Item 9	No asbestos	Is present		
Item 10	No asbestos	Is present		
Item 11	No asbestos	Is present		
Item 12	Gasket to Boiler Room - Room 8	No Risk	resampled, report J278817 confirms this	n/a
Item 13	No asbestos	Is present		
Item 14	No asbestos	Is present		
Item 15	No asbestos	Is present		
Item 16	No asbestos	Is present		
Item 17	No asbestos	Is present		
Item 18	No asbestos	Is present		
Item 19	No asbestos	Is present		
Item 20	No asbestos	Is present		
Item 21	No asbestos	Is present		
Item 22	No asbestos	Is present		
Item 23	No asbestos	Is present		
Item 24	No asbestos	Is present		
Item 25	No asbestos	Is present		
Item 26	No asbestos	Is present		
Item 27	No asbestos	Is present		
Item 28	No asbestos	Is present		
Item 29	No asbestos	Is present		
Item 30	No asbestos	Is present		
Item 31	No asbestos	Is present		
Item 32	No asbestos	Is present		
Item 33	No asbestos	Is present		
Item 34	No asbestos	Is present		

Item 35	No asbestos	Is present		
Item 36	Bitumen to Roof – External	Very Low	12 Monthly	03.09.2025
Item 37	No asbestos	Is present		
Item 38	No asbestos	Is present		
Item 39	No asbestos	Is present		
Item 40	No asbestos	Is present		
Item 41	No asbestos	Is present		
Item 42	No asbestos	Is present		
Item 43	No asbestos	Is present		
Item 44	No asbestos	Is present		
Item 45	No asbestos	Is present		
Item 46	No asbestos	Is present		
Item 47	No asbestos	Is present		

Sunderland
City Council

Form 2

Periodic Return

Premises	
Date of Inspection	
Inspection By (signature)	
Print Name	

Good Practice Guidance:

- Take photographs of ACMs for each inspection and store for future reference
- Compare previous photographs with current condition state to determine whether there has been any deterioration since the last inspection
- Replace missing/damaged asbestos labels/stickers

Ref: Condition Action Required Comments
 Same/change Yes/No



For Office Use Only

Actions Required	
Actions Completed	
Alterations to Register	