Foreward

ASBESTOS SURVEY REPORT FOR HARRATON AND DISTRICT COMMUNITY ASSOCAITION, BONEMILL LANE, WASHINGTON, NE38 8BQ.

I have enclosed for your information and retention the most recent asbestos survey (Management) which applies to the property stated above. The purpose of the survey is to identify as far as possible, the materials containing asbestos fibres in your property.

The attached report is divided in sections so as to give as much information as possible, a basic reference section for use by premises managers and a more detailed report for use by contractors on site etc.

Plan of the Building and Sample Locations

This contains a plan of the building and identifies where asbestos samples have been taken from.

Photographs of Areas Sampled

This section contains photographs of all the areas where samples were taken. These photographs can be used when carrying out the periodic inspections to see if there has been any change or deterioration in its condition.

Survey Information

This section contains the survey information as printed from the central database held at Land and Property. It describes the type of asbestos present, its location, condition etc. Contractors should be shown this section along with the others when they are shown the register prior to starting any work.

Priority Risk Assessments

This section contains assessments which have been created using information from the survey and information on your property. This assessment helps to determine how often periodic checks on any asbestos need to be carried out by your Samo.

5 Simple Steps to Asbestos Management

This section details procedures for managing asbestos in your property. It gives guidance on the register, the inspections, any planned work and what to do when contractors arrive on site.

Commonly asked Questions

This section covers questions most commonly asked and can be referred to as/when the need arises.

The building has been surveyed as comprehensively as possible, all potentially fibrous materials have been examined and where necessary analysed by competent UKAS accredited analysts and the findings of both recorded in the report.

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This report is an important document and must be referred to before any building works are carried out. The report must be kept with your handbook and the checklists completed on a regular basis. You will be reminded when your specific checklists are due for submission.

<u>Information for Employees Working in Premises where Asbestos Containing</u> **Materials Exist.**

Asbestos is made up of fibrous materials, which are flexible, mechanically strong and resistant to stretching, heat and chemicals. As a consequence asbestos has been used extensively in buildings. Examples of asbestos containing materials found in buildings include exterior asbestos cement cladding; gutters and pipes; fireproof sprays on structural steel joists; insulation boards in service ducts and wall partitions; ceiling and floor tiles and pipe and boiler lagging.

Asbestos containing products can produce very small fibrous dust particles, which can not be seen by the naked eye. It is only when these fibres become airborne, due to damage, deterioration, disturbance etc, that there is a risk to health.

If asbestos is maintained in good condition and is not disturbed or damaged it does not pose a health risk.

The authority has a management system for ensuring that you are not exposed to asbestos containing materials that are in poor condition and may pose a health risk. This system is based on sound principals laid down by legislation and associated codes of practice and guidance.

It is not appropriate simply to remove all asbestos containing materials in buildings. Asbestos materials that are sound, undamaged and not releasing dust should be left alone. Any disturbance to such materials, however carefully controlled, will release fibres and be counter-productive.

Within the building you occupy, your department has nominated a Site Asbestos Monitoring Officer (SAMO). This individual is responsible for inspecting the asbestos containing materials to ensure they are not in a dangerous condition. Should you have any concerns about suspect materials within your premises you should contact the SAMO.

Restrictions on use, distribution and publication of the report

We accept no responsibility or liability for the consequences of this document being used for purpose other than for which it was commissioned.

To the extent that the document is based on the information available at the time of writing, Sunderland City Council accepts no liability for any consequences should this report be used for any other purpose

If you require any further information regarding the report or its application please contact Caroline Bage, Asbestos Manager on Tel: 07557 938966.

Yours sincerely,

Neil Guthrie Director of Development and Property



Sunderland City Council

Control of Asbestos Regulations 2012

Asbestos Register for

Harraton and District CA, Bonemill Lane, Washington



UPRN: -374621 TF Ref:

Location of register:-

Premises Manager / Samo: - Tenant Date: 23 April 2025

Contact Numbers List: -

Caroline Bage Asbestos Manager – 07557 938966

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Plan of Building and Samples Location

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(Item 1)
           Ref: 374621-16 – Pipe lagging (Plant Room/Rm 001) – No Risk
 (Item 2)
           Ref: 374621-17 – Pipework flange gasket (Plant Room/Rm 001) - Low Risk
 (Item 3)
           Ref: 374621-18 - Gasket to boiler (Plant Room/Rm 001) - No Risk
           Ref: 374621-19 – Debris to walls (Plant Room/Rm 001) – No Risk
 (Item 4)
 (Item 5)
           Ref: 374621-20 – Seal to metal boiler flue (Plant Room/Rm 001) – No Risk
 (Item 6)
           Ref: 374621-1 – Floor covering (Store/Rm 003) – No Risk
 (Item 7)
           Ref: As 374621-1 – Floor covering (Store/Rm 003a) – No Risk
 (Item 8)
           Ref: As 374621-1 – Floor covering (Stage/Rm 008a) – No Risk
 (Item 9)
           Ref: 374621-15 – To fibreboard ceiling (Boiler Cupboard/Rm 009a) – Very
           Low Risk
(Item 10)
           Ref: 374621-11 – Sink pad (Bar/Rm 010) – Very Low Risk
(Item 11)
           Ref: As 374621-14 – Textured coating to ceiling (Lounge/Rm 012) – Very
           Low Risk
(Item 12)
           Ref: 374621-12 – Floor covering under seating (Lounge/Rm 012) – Very
           Low Risk
(Item 13)
           Ref: 374621-13 – Bitumen adhesive (Lounge/Rm 012) – Very Low Risk
(Item 14)
           Ref: 374621-14 – Textured coating to ceiling (Store/Rm 012a) – Very Low
           Risk
(Item 15)
           Ref: As 374621-13 - Bitumen adhesive (Store/Rm 012a) - Very Low Risk
(Item 16)
           Ref: 374621-6 – Panel around door to 0/020 (Common Room/Rm 016) –
           Verv Low Risk
(Item 17)
           Ref: 374621-5 - Floor covering (Store/Rm 016a) - No Risk
(Item 18)
           Ref: 374621-7 - Ceiling (Common Room Lobby/Rm 017) - Very Low Risk
(Item 19)
           Ref: 374621-8 – Floor covering (Common Room Lobby/Rm 017- No Risk
(Item 20)
           Ref: 374621-10 - Ceiling (WC/Rm 018) - No Risk
(Item 21)
           Ref: As 374621-8 - Floor covering (WC/Rm 018) - No Risk
           Ref: 374621-9 - Ceiling (WC Lobby/Rm 018a) - Very Low Risk
(Item 22)
(Item 23)
           Ref: As 374621-8 - Floor covering (WC/Rm 018a) - No Risk
(Item 24)
           Ref: As 374621-10 - Ceiling (WC/Rm 019) - No Risk
(Item 25)
           Ref: As 374621-8 – Floor covering (WC/Rm 019) – No Risk
           Ref: As 374621-9 – Ceiling (WC Lobby/Rm 019a) - Very Low Risk
(Item 26)
(Item 27)
           Ref: As 374621-8 – Floor covering (WC Lobby/Rm 019a) – No Risk
           Ref: As 374621-3 – Floor covering (Store/Rm 020) – No Risk
(Item 28)
(Item 29)
           Ref: As 374621-3 – Floor covering (Lobby/Rm 022) – No Risk
           Ref: As 374621-3 – Floor covering (Stairwell Lobby/Rm 023) – No Risk
(Item 30)
(Item 31)
           Ref: As 374621-4 – Stair nosing (Stairwell Lobby/Rm 023) – Very Low Risk
           Ref: 374621-2 – Adhesive to floor (Store/Rm 025) – Very Low Risk
(Item 32)
(Item 33)
           Ref: 374621-3 - Floor covering (Landing/Rm 1/01) No Risk
           Ref: 374621-4 - Stair nosing (Landing/Rm 1/01) - Very Low Risk
(Item 34)
(Item 35)
           Ref: As 374621-3 – Floor covering (Lounge/Rm 1/02) – No Risk
(Item 36)
           Ref: As 374621-3 – Floor covering (Toilet/Rm 1/03) – No Risk
(Item 37)
           Ref: As 374621-3 – Floor covering (Hall/Rm 1/04) – No Risk
(Item 38)
           Ref: 37421-21 – Damp proof course (External) – No Risk
(Item 39)
           Ref: 374621-22 – Sealant around window frames (External) – Very Low
            Risk
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- (Item 40) Ref: 22-55274-10 Ceiling (Main Hall & Stage / Area 8) No Risk
- (Item 41) Ref: 22-55274-10 Ceiling (Multi Use Room / Area 28) No Risk
- (Item 42) Ref: 22-55274-11 Floor forming ceiling below (Loft 008 and 1004 / Area 31) No Risk
- (Item 43) Ref: 22-55274-3 Loose paint to walls (Boiler Room / Area 32) No Risk
- (Item 44) Ref: 22-55274-5 Rope gasket to pipe inlet (Boiler Room / Area 32) Low Risk
- (Item 45) Ref: 22-55274-6 Coating to boiler Vessels (Boiler Room / Area 32) No Risk
- (Item 46) Ref: 22-55274-7 Cork gasket seal to front plate (Boiler Room / Area 32) No Risk
- (Item 47) Ref: 22-55274-8 Seal to top of plate (Boiler Room / Area 32) No Risk
- (Item 48) Ref: 22-55274-9 Rope gasket to front plate (Boiler Room / Área 32) Low Risk

Please note the survey carried out was non-intrusive and any areas not listed above may not have been accessed or had samples taken, should major refurbishment be planned for the property, further investigation will be required.

Photographs of Areas Sampled



Item 1 Ref: 374621-16

The pipe lagging in the plant room (Rm 0/01) does not contain asbestos.



Item 2 Ref: 374621-17

The pipework flange gasket in the plant room (Rm 0/01) does contain asbestos.

Any change in appearance should be reported to Property Services.



Item 3 Ref: 374621-18

The gasket to the boiler in the plant room (Rm 0/01) does not contain asbestos.



Item 4 Ref: 374621-19

The debris to walls in the plant room (Rm 0/01) does not contain asbestos.



Item 5 Ref: 374621-20

The seal to metal boiler flue in the plant room (Rm 0/01) does not contain asbestos.



Item 6 Ref: 374621-1

The floor covering in the store (Rm 0/03) does not contain asbestos.



Item 7 Ref: As 374621-1

The floor covering in the Store (Rm 0/03a) does not contain asbestos.



Item 8 Ref: As 374621-1

The floor covering the stage (Rm 0/08a) does not contain asbestos.



Item 9 Ref: 374621-15

The textured coating to the fibreboard ceiling in the boiler cupboard (Rm 0/09a) does contain asbestos.



Item 10 Ref: 374621-11

The sink pad in the bar (Rm 0/10) does contain asbestos.

Any change in appearance should be reported to Property Services.



Item 11 Ref: As 374621-14

The textured coating behind the plaster skim in the lounge (Rm 0/12) does contain asbestos.

Any change in appearance should be reported to Property Services.



Item 12 Ref: 374621-12

The floor covering under the seating in the lounge (Rm 0/12) does contain asbestos.



Item 13 Ref: 374621-13

The bitumen to concrete floor under blue modern flooring in the lounge (Rm 0/12) does contain asbestos.

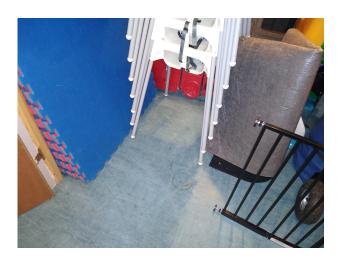
Any change in appearance should be reported to Property Services.



Item 14 Ref: 374621-14

The textured coating to the plasterboard ceiling in the store (Rm 0/12a) does contain asbestos.

Any change in appearance should be reported to Property Services.



Item 15 Ref: As 374621-13

The bitumen to concrete floor under blue modern flooring in the store (Rm 0/12a) does contain asbestos.

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Item 16 Ref: 374621-6

The panels around door to 0/020 in the common room (Rm 0/16) does contain asbestos.

Any change in appearance should be reported to Property Services.



Item 17 Ref: 374621-5

The floor covering in the store (Rm 0/16a) does not contain asbestos.



Item 18 Ref: As 374621-13

The textured coating onto plasterboard ceiling in the common room lobby (Rm 0/17) does contain asbestos.



Item 19 Ref: 374621-8

The floor covering in the common room lobby (Rm 0/17) does not contain asbestos.



Item 20 Ref: 374621-10

The ceiling in the WC (Rm 0/18) does not contain asbestos.



Item 21 Ref: As 374621-8

The floor covering in the WC (Rm 0/18) does not contain asbestos.



Item 22 Ref: 374621-9

The ceiling in the WC lobby (Rm 0/18a) does contain asbestos.

Any change in appearance should be reported to Property Services.



Item 23 Ref: As 374621-8

The floor covering in the WC lobby (Rm 0/18a) does not contain asbestos.



Item 24 Ref: As 374621-10

The ceiling in the WC (Rm 0/19) does not contain asbestos.



Item 25 Ref: As 374621-8

The floor covering in the WC lobby (Rm 0/19) does not contain asbestos.



Item 26 Ref: As 374621-9

The ceiling in the WC lobby (Rm 0/19a) does contain asbestos.

Any change in appearance should be reported to Property Services.



Item 27 Ref: As 374621-8

The floor covering in the WC lobby (Rm 0/19a) does not contain asbestos.



Item 28 Ref: As 374621-3

The floor covering in the Store (Rm 0/20) does not contain asbestos.



Item 29 Ref: As 374621-3

The floor covering in the lobby (Rm 0/22) does not contain asbestos.



Item 30 Ref: As 374621-3

The floor covering in the Stairwell lobby (Rm 0/23) does not contain asbestos.



Item 31 Ref: As 374621-4

The stair nosing in the stairwell lobby (Rm 0/23) does contain asbestos.

Any change in appearance should be reported to Property Services.



Item 32 Ref: 374621-2

The adhesive to floor in the Store (Rm 0/25) does contain asbestos.

Any change in appearance should be reported to Property Services.



Item 33 Ref: As 374621-3

The floor covering in the landing (Rm 1/01) does not contain asbestos.



Item 34 Ref: As 374621-4

The stair nosing in the landing (Rm 1/01) does contain asbestos.

Any change in appearance should be reported to Property Services.



Item 35 Ref: As 374621-3

The floor covering in the lounge (Rm 1/02) does not contain asbestos.



Item 36 Ref: As 374621-3

The floor covering in the toilet (Rm 1/03) does not contain asbestos.

NO PHOTOGRAPH PROVIDED

Item 37 Ref: As 374621-3

The floor covering in the hall (Rm 1/04) does not contain asbestos.



Item 38 Ref: 374621-21

The damp proof course (Externally) does not contain asbestos.



Item 39 Ref: As 374621-22

The sealant around window frames (Externally) contains asbestos.



Item 40 Ref: 22-55274-10

The ceiling in the Main Hall and Stage (Area 8) does not contain asbestos.



Item 41 Ref: 22-55274-10

The ceiling in the Multi use Room (Area 28) does not contain asbestos.



Item 42 Ref: 22-55274-11

The floor forming ceiling below in the loft – 008 and 1-004 (Area 31) does not contain asbestos.



Item 43 Ref: 22-55274-3

The loose paint to walls in the Boiler Room (Area 32) does not contain asbestos.



Item 44 Ref: 22-55274-5

The rope gasket to pipe inlet in the Boiler Room (Area 32) does contain asbestos.

Any change in appearance should be reported to Property Services.



Item 45 Ref: 22-55274-6

The vessels- coating to boiler in the Boiler Room (Area 32) does not contain asbestos.

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Item 46 Ref: 22-55274-7

The vessels – cork gasket seal to front plate in the Boiler Room (Area 32) does not contain asbestos.



Item 47 Ref: 22-55274-8

The vessels – seal to top of plate in the Boiler Room (Area 32) does not contain asbestos.



Item 48 Ref: 22-55274-9

The rope gasket to front plate to boiler in the Boiler Room (Area 32) does contain asbestos.

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Five Simple Steps to Asbestos Management

Each property has a nominated site asbestos monitoring officer (SAMO). The SAMO is responsible for maintaining this register and ensuring all necessary personnel are aware of the register including all maintenance, construction and service installers; undertaking periodic inspections and liasing with the Departmental Asbestos Co-ordinator and the Asbestos Manager in Property Services as necessary.

The SAMO's role is very important but this guide is hoped to ensure the requirements are easy and simple to follow.

Step 1 – Receiving the Register

The SAMO is the tenant.

And the person is responsible for the register, where it is located and that it is kept up to date.

The register contains a plan of the premises and a photographic schedule of where the asbestos is and what risk is associated.

The SAMO must make all employees aware of the locations and should let any contractors entering the building view the register before any work is started.

Step 2 – Periodic Inspections

The SAMO must look at the locations photographed and compare the asbestos now to when the photograph was taken and complete the checklist attached (Form 2).

The checklists are to be completed periodically in accordance with the schedule attached.

Should the SAMO come across some asbestos which has been disturbed, whether during refurbishment works or during the normal course of wear and tear, they should complete Form 4 as far as possible and contact Property Services for advice and remedial action.

In the meantime, they should ensure that access to the area containing the disturbed or damaged asbestos is prohibited until Property Services has made recommendations.

Step 3 – Planned Work

All planned works that may disturb or danger any asbestos indicated, should be reported to Property Services using form 3 at <u>least 21 days</u> before the work is due to commence.

Step 4 – Contractors on Site

If a contractor arrives on site, the SAMO must:

- a. Make sure they read/view the register
- b. Get contractor to sign register to say he has read it (Form1).
- c. Get confirmation from the contractor that proposed works will not disturb any asbestos areas.
- d. If area is disturbed that was not identified in Register, advise Property Services immediately and complete Form 4.

<u>Step 5 – Monitoring the Register</u>

On completion of work get contractor to sign to say they didn't disturb any areas.

If alterations have occurred details should be forwarded to Property Services.

If you, as SAMO, are to leave your post, please notify your Departmental Coordinator to appoint another person and notify Property Services and the front of your register.

In the event of an exposure of asbestos, please refer to your site specific emergency procedures. However, as a minimum:

- Seal the area off completely. (Lock the area off if possible and post a notice on the door, "No access - Contact")
- If there is any air movement systems within the premises, shut it off.
- Contact the Asbestos Manager on 07557938966 immediately. Who will arrange for any remedial works / air monitoring.
- Start to complete the "Registration of Disturbances" form, which is in your register (Section 10 in the new style register).

Once the remedial works have been carried out and a clear air test certificate has been issued. Access to the area can be re-opened.

In the event that you are unable to contact the Asbestos Manager, please contact the Civic Centre on 520 5555 and ask for assistance from a building surveyor. Out of hours ring the City Alarm and Emergency Control room on 553 1999.

Central Safety can be contacted on 561 2311.

In the event of a fire (or drill), the asbestos register must be taken outside to show the emergency services.

Commonly Asked Questions.

 How often should SAMO's undertake inspections of asbestos containing materials?

The Asbestos Manager will inform the SAMO of how often the inspections should be undertaken.

 What should a SAMO do if the asbestos containing materials are disturbed or damaged?

The SAMO should prohibit access to the areas until the Asbestos Manager in Property Services has been contacted and given recommendations.

• Can employees put up decorations onto asbestos containing materials?

No decorations should be attached to asbestos containing materials. However, it is understood that some decoration is already attached to asbestos containing materials and these should be left in place.

 Can a room with asbestos containing materials in the ceiling and wall be painted?

Yes, as long as the material is not rubbed or sanded down, as this may result in the release of asbestos fibres.

- Why isn't all asbestos containing materials removed from buildings?
 Because it is safer to leave asbestos containing materials in good condition in buildings. Removing the materials will result in a greater risk to health because of the consequential release of fibres.
- When will asbestos containing material be removed from my building?
 Asbestos containing materials will be removed if work involves the disturbance of the material e.g. during the refurbishment or dismantling of part of the building or structure.
- What should a SAMO do if he/she has had no training in use of the register?

The SAMO should ring the Departmental Co-ordinator who will arrange training.

Form 2

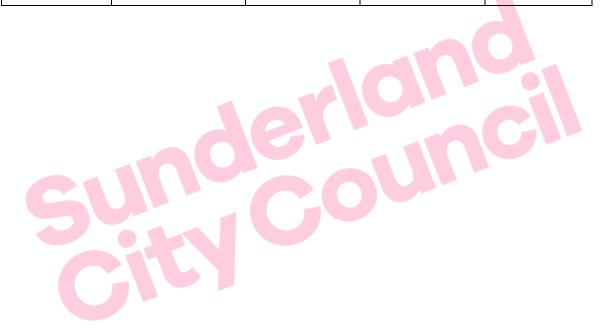
Inspection Schedule

Picture	Location	Risk	Inspection Frequency	Date of return
Item 1	No asbestos	Is present		
Item 2	Pipework flange gasket (Plant Room/Rm 001)	Low Risk	6 monthly	9.8.2025
Item 3	No asbestos	Is present		
Item 4	No asbestos	Is present		
Item 5	No asbestos	Is present		
Item 6	No asbestos	Is present		
Item 7	No asbestos	Is present		
Item 8	No asbestos	Is present		
Item 9	To fibreboard ceiling (Boiler Cupboard/Rm 009a)	Very Low Risk	12 monthly	9.2.2026
Item 10	Sink pad (Bar/Rm 010)	Very Low Risk	12 monthly	9.2.2026
Item 11	Textured coating to ceiling	Very Low Risk	12 monthly	9.2.2026
	(Lounge/Rm 012)			
Item12	Floor covering under seating (Lounge/Rm 012)	Very Low Risk	12 monthly	9.2.2026
Item13	Bitumen adhesive (Lounge/Rm 012)	Very Low Risk	12 monthly	9.2.2026
Item14	Textured coating to ceiling (Store/Rm 012a)	Very Low Risk	12 monthly	9.2.2026
Item 15	Bitumen adhesive (Store/Rm 012a)	Very Low Risk	12 monthly	9.2.2026
Item 16	Panel around door to 0/020 (Common	Very Low Risk	12 monthly	9.2.2026

Room/Rm 016	
Item 18Ceiling (Common Room Lobby/Rm 017)Very Low Risk12 monthly9.2.2026Item 19No asbestosIs presentItem 20No asbestosIs presentItem 21No asbestosIs presentItem 22Ceiling (WC Lobby/Rm 018a)Very Low Risk12 monthly 9.2.2026Item 23No asbestosIs presentItem 24No asbestosIs present	
Item 19No asbestosIs presentItem 20No asbestosIs presentItem 21No asbestosIs presentItem 22Ceiling (WC Lobby/Rm 018a)Very Low Risk12 monthly 9.2.2026Item 23No asbestosIs presentItem 24No asbestosIs present)
Item 20 No asbestos Is present Item 21 No asbestos Is present Item 22 Ceiling (WC Lobby/Rm 018a) Very Low Risk 12 monthly 9.2.2026 Item 23 No asbestos Is present Item 24 No asbestos Is present)
Item 21 No asbestos Is present Item 22 Ceiling (WC Lobby/Rm 018a) Very Low Risk 12 monthly 9.2.2026 Item 23 No asbestos Is present Item 24 No asbestos Is present	;
Item 22Ceiling (WC Lobby/Rm 018a)Very Low Risk12 monthly9.2.2026Item 23No asbestosIs presentItem 24No asbestosIs present	5
Item 24 No asbestos Is present	
Item 25 No asbestos Is present	
Item 26 Ceiling (WC Very Low 12 monthly 9.2.2026 Lobby/Rm 019a)	;
Item 27 No asbestos Is present	
Item 28 No asbestos Is present	
Item 29 No asbestos Is present	
Item 30 No asbestos Is present	
Item 31 Stair nosing (Stairwell Lobby/Rm 023) Very Low 12 monthly 9.2.2026	;
Item 32 Adhesive to floor (Store/Rm 025) Very Low 12 monthly 9.2.2026	;
Item 33 No asbestos Is present	
Item 34 Stair nosing Very Low 12 monthly 9.2.2026 (Landing/Rm 1/01)	;
Item 35 No asbestos Is present	
Item 36 No asbestos Is present	
Item 37 No asbestos Is present	
Item 38 No asbestos Is present	
Item 39 Sealant around window frames (External) Very Low Risk 9.2.2026)
Item 40 No asbestos Is present	
Item 41 No asbestos Is present	
Item 42 No asbestos Is present	
Item 43 No asbestos Is present	

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Item 44	Rope Gasket to Pipe Inlet (Boiler Rm/Area 32)	Very Low Risk	6 monthly	9.8.2025
Item 45	No asbestos	Is present		
Item 46	No asbestos	Is present		
Item 47	No asbestos	Is present		
Item 48	Rope Gasket to Front Plate (Boiler Rm/Area 32)	Very Low Risk	6 monthly	9.8.2025



Periodic Return

School/Site	
Date of Inspection	
Inspection By (signature)	
Print Name	

Good Practice Guidance:

- Take photographs of ACMs for each inspection and store for future reference
- Compare previous photographs with current condition state to determine whether there has been any deterioration since the last inspection
- Replace missing/damaged asbestos labels/stickers

Ref: Condition Same/change Action Required Yes/No

For Office Use Only

Actions Required	
Actions Completed	
Alterations to Register	